

### **ANNUAL MEETING**

St. Maries Joint School District No. 41's Annual Meeting shall be on the date of its regular July meeting in each year.

### **REGULAR MEETINGS**

Regular Meetings shall be held monthly, on a uniform day of a uniform week as determined at the Annual Meeting. Unless otherwise determined at the Annual Meeting, St. Maries Joint School District No. 41 has set their monthly meeting to be held on the second Monday of every month.

### **SPECIAL MEETINGS**

Special Meetings may be called by the Board Chair or by any two (2) members of the Board and held at any time. Notice of the time and place shall be given to each member and announced by written notice conspicuously posted at the District Office and at least two (2) or more public buildings within the District not less than twenty-four (24) hours before such Special Meeting is to be convened. Business transacted at a Special Meeting will be limited to that stated in the Notice of the Special Meeting.

### **EMERGENCY MEETINGS**

In the event of an emergency involving possible personal injury or property damage, immediate financial loss, or the likelihood of injury, damage, or loss, the Board may meet immediately and take official action without prior notification when the notice requirements would make such notice impracticable or increase the likelihood or severity of such injury, damage, or loss, and the reason for the emergency is stated at the outset of the meeting.

### **BUDGET MEETINGS**

No later than twenty-eight (28) days prior to its Annual Meeting, the Board of Trustees shall have prepared a Budget in the form prescribed by the State Superintendent of Public Instruction and shall hold a public hearing. At such public hearing or at a Special Meeting held no later than fourteen (14) days after the public hearing, the Board shall adopt a Budget for the ensuing year. Notice of the Budget Hearing shall be posted and published as prescribed in Idaho Code Section 33-402. From the time noticed, a copy of the Budget shall be available for public inspection during regular business hours.

**Policy Cross Reference:**

**Legal Reference:**

Idaho Code §33-510	Annual Meetings – Regular Meetings – Boards of Trustees
Idaho Code §67-2341	Open Public Meetings
Idaho Code §67-2342	Governing Bodies – Requirement for Open Public Meetings
Idaho Code §67-2343	Notice of Meetings
Idaho Code §67-2345	Executive Sessions – When Authorized

**Policy History:**

Adopted:	04/25/1975
Reviewed:	11/10/2003
Amended:	12/08/2003
Reviewed:	07/28/2008
Reviewed:	07/08/2013
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