

**Policy Title: District Title IX Coordinator  
Civil Rights Grievance Coordinator**

**Policy No: 305.01**

Public school systems in receipt of federal funds, including public school districts such as St. Maries Joint School District No. 41 must designate at least one professional employee as a Title IX Coordinator to oversee compliance efforts and investigate any complaints of sex discrimination.

The Board of Trustees of St. Maries Joint School District No. 41 has designated the District Superintendent to serve as the District's Title IX Coordinator as well as the District's Civil Rights Grievance Coordinator to address any and all Civil Rights complaints or concerns.

The duties and responsibilities of this Coordinator shall include, but not be limited to:

1. Annually review the Civil Rights and Title IX policies and procedures of the District as well as all non-discrimination policies and procedures for the District, including making recommendations for appropriate changes when necessary;
2. Dissemination of the District's Non-Discrimination Policies and Procedures to all the District's students and staff, including posting at school locations, placement in various school newsletters and notices, and in various school handbooks as such may exist from time to time;
3. Education of the District's students and staff relating to the non-discrimination policies and procedures;
4. Coordination and implementation of the District's grievance procedures in the instance of a complaint;
5. Assurance of proper disciplinary, corrective and educative measures for students and/or personnel whose actions are in violation of the District's non-discrimination policies;
6. Monitoring the overall implementation of Title IX for the school as well as any other non-discrimination program applicable to the school;
7. Taking steps necessary to educate students and staff as to prevention of sexual harassment and discrimination; and
8. Supervising and chairing any school committees that may be created from time to time to address non-discrimination programs and related issues.

All complaints of non-compliance with Title IX or any other allegation of discriminatory conduct shall be reported to:

District Superintendent  
P. O. Box 384  
240 S. 11<sup>th</sup> Street  
St. Maries, ID 83861  
Telephone: (208) 245-2579  
Facsimile: (208) 245-3970

Inquiries to St. Maries Joint School District No. 41 concerning the application of Title IX and its implementation regulation may be referred to the Title IX Coordinator or the Office of Civil Rights of the U. S. Department of Education, 915 Second Avenue, Room 3310, Seattle, WA 98174, Telephone: (206) 220-7930.

**Policy Cross Reference:**

**Legal Reference:**

20 U.S.C. §1681 et. seq. Title IX of the Education Amendments of 1972  
Idaho Code §67-5901 et. seq. Idaho Human Rights Act  
34 CFR Part 106

**Policy History:**

Reviewed: 11/14/2011  
Adopted: 11/14/2011