Policy Title: Proof of Age and Identification Policy No: 501.11

All children wishing to enroll in kindergarten must be five (5) years old on or before September first of the school year in which the child enrolls. For a child wishing to enroll in first grade, the child must be six (6) years old on or before September first of the school year in which the child enrolls. Any five-year-old child who completed a private or public out-of-state kindergarten for the required four-hundred fifty (450) hours, but has not reached the "school age" requirement shall be allowed to enter the first grade.

For resident children with disabilities who qualify for special education and related services under Public Law 94-142 and subsequent amendments thereto, and applicable state and federal regulations, "school-age" shall begin at the age of three (3) and shall continue through the semester of school in which the student attains the age of twenty-one (21) years.

Upon enrollment of a student for the first time in the District's elementary or secondary schools, the school shall notify, in writing, the person enrolling the student that within thirty (30) days a certified copy of the student's birth certificate or other reliable proof of a student's identity and birth date must be provided to the school. If other reliable proof is provided, rather than birth certificate, that proof shall be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of a student's identity and birth date may include a passport, visa, or other governmental documentation setting forth a child's identity.

Upon the failure of the person enrolling the student to comply with the proof of age and identification requirement, the school shall immediately notify the local law enforcement agency of such failure, and shall notify the person enrolling the student, in writing, that he/she has ten (10) additional days to comply.

The school shall immediately report to the local law enforcement agency any documentation or affidavit received pursuant to the above-cited paragraph which appears inaccurate or suspicious in form or content.

If a school in which a child is currently enrolled receives notification by the Department of Law Enforcement of a missing or runaway child report regarding a particular child, the school shall flag the record in a manner that whenever a copy of or information regarding the record is requested, the school shall be alerted to the fact that the record is that of a missing or runaway child. The school shall immediately report any request concerning flagged records or knowledge as to the whereabouts of the missing or runaway child to the local law enforcement agency. The flag on a child's record shall be removed by the school upon notification by the Department of Law Enforcement.

A parent/guardian enrolling a child in St. Maries Joint School District No. 41 who fails to provide the required documentation of a birth certificate to the child's school after being requested by the local law enforcement agency may be found guilty of a misdemeanor.

SERIES 500: STUDENTS

Policy Cross Reference:

Legal Reference: Idaho Code §18-4511 Idaho Code §33-201 School Duties - Records of Missing Child

School Age

Policy History:
Adopted:
Reviewed: 11/18/1996 07/01/2008