

**Policy Title: Use of District Copy Machines**

**Policy No: 802.11**

Copy machines are primarily for the use of St. Maries Joint School District No. 41 business and school matters and will take precedent.

District copy machines may be used by the public providing District employees have time to accommodate special requests.

There will be a charge of ten cents (\$.10) per copy.

No materials may be copied which advocate the overthrow of the United States, degrade the public schools, or which use profanity or pornography in the printed material.

**Policy Cross Reference:**

**Legal Reference:**

**Policy History:**

Reviewed:

08/04/2008