MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES held at the District Office, 240 S. 11th Street, St. Maries, ID 83861 on Tuesday, March 31, 2015, at 4:00 p.m.

TRUSTEES PRESENT: Chair Margaret Gannon, Vice-Chair Christine Ashmead, and Trustees Jody Hendrickx, Donny Masterson, and Archie McGregor III

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Joseph Kren and Board Clerk Karen Robinson

OTHERS PRESENT: Jim Lemm and Ian Caldwell, President and Vice-President respectively of J & R Electronics, Inc.,

The meeting was called to order at 4:01 p.m., in the District Office, 240 S. 11th Street, St. Maries, Idaho, by Chair Margaret Gannon who also led the pledge of allegiance. Chair Gannon welcomed the meeting attendees.

Trustee McGregor joined the meeting by electronic telephonic communication at 4:01 p.m.

As part of Agenda Item I, a motion was made by Trustee Hendrickx and seconded by Trustee Ashmead that pursuant to Idaho Code Section 67-2343, the Board of Trustees approves the Agenda for the meeting. Chair Gannon called for discussion, and none was forthcoming. The motion unanimously carried.

Chair Gannon welcomed meeting attendees, including Jim Lemm and Ian Caldwell, President and Vice-President respectively of J & R Electronics, Inc. J & R Electronics, Inc., is one of the three bidders of record for the RFP 14-15-0001 – Proposal for Technical Specifications for Managed Wide Area Network.

Superintendent Kren provided Trustees with copies of the three bidders’ responses to the additional questions as requested by the Board of Trustees during the March 26, 2015 Special Board Meeting that was initially held to consider awarding the bid for the referenced RFP. Additionally, Superintendent Kren shared information from legal counsel regarding the bidding process, together with a copy of Idaho Code Section 67-2806. Superintendent Kren further advised that an additional question was added to the March 26, 2015 prior list of Trustee identified questions that referenced if the bidders did not consider their answer to be proprietary in nature, that because of the considerable difference in Mbps cost of the bids, for each bidder to explain their basis as to how they would provide the service. Trustees reviewed the materials presented. Superintendent Kren noted that the referenced materials had been e-mailed to Trustee McGregor immediately prior to the meeting, and Trustee McGregor acknowledged receipt of the same.

Superintendent Kren provided a summary of activities to date regarding the RFP Process. The District put out RFP 14-15-0001, with three bidders responding: Fatbeam, First Step Internet, and J & R Electronics, Inc. Superintendent Kren advised the Trustees that representatives from all three bidders were advised of the March 31, 2015 Special Board meeting.
Superintendent Kren advised that the specifications in the RFP were very specific, calling for 1Gbps full duplex data link for in town District services, and 100 Mbps full duplex data link to UpRiver Elementary School. Superintendent Kren further advised that there were a list of specific questions perspective bidders were to answer. Finally, Superintendent Kren advised that J & R Electronics, Inc., was the only bidder that conformed to the RFP as presented.

Superintendent Kren advised the Board that per legal advice and Idaho Code 67-2806, Purchasing by Political Subdivisions, the Board also has the option of rejecting all three bids and re-opening the RFP process once again.

Superintendent Kren responded to Trustees’ questions related to the options, including 1) rejecting all bids and putting out a new RFP, and 2) remaining status quo with the data link system that is currently in place and not moving forward with expanded data link capacity.

Representatives from J & R Electronics, Inc., responded to Trustees’ questions as well.

Superintendent Kren responded to Trustees’ questions related to how much the proposed upgraded system would cost the District per month if the bid from J & R Electronics, Inc., was approved.

Further discussion was held related to the need to increase District’s data link capacity, and the pros and cons related thereto. With certified teachers utilizing more and more technology in the classroom, in addition to future growth needed for students’ one-to-one computing devices, the need for expanded capacity will need to be addressed.

Trustees further reviewed legal counsel recommendation related to the RFP process, together with Idaho Code Section 67-2806, Title 67, Chapter 28, Purchasing by Political Subdivisions.

Following review and further discussion, a motion was made by Trustee Masterson, with a second by Trustee Hendrickx, to award the RFP 14-15-0001 Proposal for Technical Specifications for Managed Wide Area Network to J & R Electronics, Inc., as presented in the firm’s bid submitted during the March 24, 2015 bid opening that met the specific requirements of the RFP proposal. Chair Gannon called for discussion and none was presented. The non-roll call vote on the motion carried 4-1. The Board stated as their reasons for accepting J&R Electronics bid were because it was the only bid that specifically adhered to the specifications clearly outlined in the RFP and answered all questions that were listed within the RFP.

Jim Lemm and Ian Caldwell of J & R Electronics, Inc., exited the meeting at 5:15 p.m.

Trustee McGregor was disconnected from the electronic telephonic communication system at 5:23 p.m., to enable a switch to a different electronic telephonic device. Trustee McGregor was reconnected to the meeting at 5:27 p.m. via electronic telephonic communication.

Superintendent Kren exited the meeting at 5:27 pm.

Chair Gannon declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Section 67-2345(a) and (b).
Trustee Masterson moved that the Board, pursuant to Idaho Code Section 67-2345 (a) and (b) convene in executive session to:

(a) Consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Hendrickx seconded the Motion, and the roll call vote for the Motion was:

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<tr>
<th>Name</th>
<th>Vote</th>
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<tr>
<td>Chair Margaret Gannon</td>
<td>Aye</td>
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<tr>
<td>Vice-Christine Ashmead</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Jody Hendrickx</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Donny Masterson</td>
<td>Aye</td>
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<tr>
<td>Trustee Archie McGregor III</td>
<td>Aye</td>
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The motion unanimously carried, and the meeting convened in executive session at 5:28 p.m.

Persons present were Chair Margaret Gannon, Vice-Chair Christine Ashmead, Trustees Jody Hendrickx, Donny Masterson, and Archie McGregor, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

There being no further business requiring executive session, the meeting reconvened in open session at 5:57 p.m.

Chair Gannon called for a Motion to come out of executive session. Trustee Hendrickx moved that the Board come out of executive session, with a second by Trustee McGregor. The motion unanimously carried, with the Board convening in open session at 5:57 p.m.

As part of Agenda Item III, Any Action Resulting from Executive Session, the record will reflect that no action from executive session was called for nor commenced.

There being no further business for which the meeting was called, the meeting adjourned at 5:57 p.m., Tuesday, March 31, 2015.

/s/ MARGARET R. GANNON
Margaret R. Gannon, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk