MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES held at the District Office, 240 S. 11th Street, St. Maries, ID 83861 on Monday, February 22, 2016, at 4:00 p.m.

TRUSTEES PRESENT: Chair Christine Ashmead, Vice-Chair Jody Hendrickx, and Trustees James Broyles, Sandy Kennelly, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Joseph Kren, Business Manager Danette Cordell, Board Clerk Karen M. Robinson, St. Maries High School Principal John Cordell, St. Maries High School Athletic Director Todd Gilkey, Heyburn Elementary Principal Staci Truscott, and Joseph Gilmore

OTHERS PRESENT: Oron Gilmore, St. Maries Gazette Record
Donny Masterson, Lumberjack Booster Club
Counselor Andrew Doman

The meeting was called to order at 4:00 p.m., in the District Office, 240 S. 11th Street, St. Maries, Idaho, by Chair Christine Ashmead, and Trustee Reynolds led the Pledge of Allegiance.

A motion was made by Trustee Hendrickx and seconded by Trustee Reynolds that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Ashmead called for discussion and none was forthcoming. The motion carried with four affirmative votes, and the Agenda stood as approved.

Trustee Sandy Kennelly joined the meeting at 4:14 p.m.

Chair Ashmead led a discussion related to the Lumberjack Booster Club to clarify how school team fundraisers are conducted and the process for coaches to access fundraising dollars. Lumberjack Booster Club member Donny Masterson addressed Trustees with comments related to the Booster Club and efforts made by both the District and the Lumberjack Booster Club to clarify the management of team fundraising dollars that are currently on deposit with the Booster Club and to establish a plan related to the future of the same. Mr. Masterson advised that he had worked with Superintendent Kren when he was on the Board to develop a letter to the Booster Club to establish a direction for both the District and the Club to follow that included provisions that in the future the District (St. Maries High School Athletics) should maintain team fundraising dollars. The letter was mailed to the Booster Club, and Mr. Masterson indicated that subsequent thereto, some coaches indicated to the Booster Club that they wanted their fundraising dollars to continue to be managed by the Booster Club. Mr. Masterson advised that the Booster Club sent a response letter back to the District advising that it was the Booster Club’s intent that the Club would no longer accept team fundraising dollars from St. Maries High School sports teams, and further that any team fundraising dollars currently on deposit with the Booster Club would remain so until coaches submitted a request to transfer the funds back to St. Maries High School. Mr. Masterson indicated that several coaches called him last week and reported that they had been requested to sign a letter to the Booster Club requesting that fundraising dollars be returned to St. Maries High School, and that some coaches felt as if they had been “painted into a corner” because they were told that it was illegal for an outside entity to
manage school team fundraising dollars. Mr. Masterson expressed his concern about the District’s intentions to have the coaches sign a letter to the Booster Club. He further indicated that there is currently $6,323.79 on deposit with the Booster Club that are designated as team fundraising dollars. Mr. Masterson indicated that he would like to clarify the matter in an effort for both the District and the Booster Club to move forward.

Superintendent Kren advised that the District has made efforts to implement additional checks and balances for the accounting of extra-curricular funds, with accounting reports designed to support tracking each team’s fundraising dollars deposited and expenditures made from each specific sport or activity. Superintendent Kren advised that from his review of the Booster Club’s letter back to the District that the Club would transfer the dollars currently held by them back to St. Maries High School upon written request from the coaches. Further, Superintendent Kren advised that he asked Principal John Cordell and Athletic Director Todd Gilkey to implement steps to satisfy the Booster Club’s directive for written request to return the funds.

Principal Cordell advised that he has been involved with the Booster Club since he assumed the duties as High School Principal, and is acquainted with the history between St. Maries High School and the Booster Club. Mr. Cordell and Mr. Masterson provided a review of the history of the relationship between the District and the Booster Club. Mr. Cordell further advised that he did not receive a negative vibe from any of the coaches that he visited with regarding the signed request to return the funds to the District. Mr. Gilkey also shared his perspective on the situation from meetings with the coaches, and he too indicated that the coaches understood the process and each coach signed the letter to the Booster Club asking that the funds be returned. Additionally, Mr. Gilkey advised that the signed coaches’ letter has not yet been forwarded to the Booster Club. Mr. Masterson advised Trustees that he is not disputing the fact that the funds should be returned to St. Maries High School, but he had concerns with how the process was undertaken. Mr. Masterson indicated that some coaches (the coaches named were Coach Humphrey, Coach Chase, and Coach Tefft) had reported to him that they felt forced to request their teams’ fundraising dollars to be returned to the high school.

Chair Ashmead thanked the parties for their input and indicated that there appears to be a misunderstanding with the interpretation of the request by the District to the Booster Club, the Booster Club’s response thereto, and some of the coaches’ interpretation of the process. Mr. Gilkey confirmed that all future team fundraising dollars will remain at St. Maries High School for management. Mr. Cordell also clarified that all funds raised by the Lumberjack Booster Club will remain the Club’s to manage as they determine fit, including those dollars raised through the Lumberjack Booster Club Auction. Business Manager Danette Cordell explained the District’s requisition and approval process related to student activity fund management. Principal Cordell and Mr. Gilkey will work with coaches regarding the transfer of funds back to the High School. All parties agreed that no malice was intended by either side’s actions. Discussion was also held that any outside club teams who raise dollars to support their programs belong solely to those club teams to manage. A brief discussion was also held related to the use of local vendors when purchasing items to support school sports teams.

Mr. Masterson exited the meeting at 4:41 p.m.

Mr. Gilkey and Mr. Cordell exited the meeting at 4:42 p.m.
Chair Ashmead declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Section 74-206(a).

Trustee Broyles moved that the Board, pursuant to Idaho Code Section 74-206(a) convene in executive session to:

(a) Consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Further, that following executive session, the Board will convene in public session for conducting further business or for adjournment.

Trustee Reynolds seconded the motion, and the roll call vote for the motion was:

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<tr>
<th>Member</th>
<th>Vote</th>
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<tr>
<td>Chair Christine Ashmead</td>
<td>Aye</td>
</tr>
<tr>
<td>Vice-Chair Jody Hendrickx</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee James Broyles</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Sandy Kennelly</td>
<td>Aye</td>
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<tr>
<td>Trustee Mark Reynolds</td>
<td>Aye</td>
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The motion unanimously carried, and the meeting convened in executive session at 4:43 p.m.

Persons present were Chair Ashmead, Vice-Chair Hendrickx, Trustees James Broyles, Sandy Kennelly, and Mark Reynolds, Superintendent Joseph Kren, Heyburn Elementary Principal Staci Truscott, Business Manager Danette Cordell, and Board Clerk Karen M. Robinson.

Discussion was held related to personnel.

Principal Truscott was excused from the meeting at 4:46 p.m.

Further discussion was held related to personnel.

There being no further business regarding the referenced executive session topic, the meeting convened in open session at 4:48 p.m.

A motion was made by Trustee Kennelly and seconded by Trustee Broyles to come out of executive session. The motion carried with five affirmative votes.

Audience members Oron Gilmore and Joseph Gilmore rejoined the meeting at 4:48 p.m.

A motion was made by Trustee Broyles and seconded by Trustee Reynolds to approve the following employment:

- Amanda Kristen Taylor – Heyburn Elementary 4th/5th Grade Instructional Assistant for 2015-2016 School Year
Chair Ashmead led the discussion to review the facilities projects, the architect projected costs, and District direction related to the same. Trustees asked Superintendent Kren to seek clarification from the architects as to whether or not that the architect’s preliminary projected costs as listed on their worksheets do include the provision for a 35% contingency. Business Manager Danette Cordell asked for clarification of the potential amount of the proposed facilities levy, and Trustees individually indicated that they would not be opposed to increasing the proposed levy amount to $5,000,000 provided that a good projects list is determined.

Counselor Doman briefly joined the meeting at 5:05 p.m., and also exited at 5:05 p.m.

Trustees proceeded to each review their personal ranking of the proposed projects, with Superintendent Kren adjusting the architect spreadsheets to create a file that contained each Trustee’s individual project ranking sheet. The individual Trustee ranking sheets will be forwarded to the architects in order for them to prepare for the scheduled February 29, 2016 follow-up meeting with Trustees. Copies of the five preliminary options are included with the meeting’s records.

Maintenance Supervisor Joseph Kren responded to Trustees’ questions related to the status/condition of current District heating sources and roofs.

Trustees also discussed the potential relocation of the Heyburn Elementary School office.

Discussion was also held related to the ingress/egress to St. Maries High School, and options and costs related thereto.

Trustees also discussed options that might be considered for the current Vocational Technical Shop to reconfigure the space and utilize some of it for a locker room and/or wrestling practice room.

Additional discussion was held related to selecting projects that the public would perceive that their tax dollars were being well spent and supported all areas of the curriculum, including student and staff safety and security, academics, professional technical education, music, sports, etc.

Chair Ashmead requested that Superintendent Kren e-mail each of the Trustees’ individual preliminary options to the architects for further preparation for the February 29th meeting.
Trustees also discussed the options of a six year bond levy or a ten year bond levy, for a potential increase of up to $6,000,000. Superintendent Kren will also contact Christian Anderson of Zions Bank Public Finance to get options for a $6,000,000 bond levy for six years and ten years.

Superintendent Kren encouraged Trustees to forward their questions for the architects to him so that architects could prepare for the February 29th meeting with Trustees.

Maintenance Supervisor Joseph Gilmore thanked the Board for the work undertaken by each of them individually to develop their individual options for the architects to consider as they prepare for the next meeting with the Trustees.

Oron Gilmore and Joseph Gilmore exited the meeting at 6:56 p.m.

Business Manager Danette Cordell shared information with Trustees related to the District’s processes and procedures for tracking dollars raised by students for team fundraisers. She provided copies of the reports and responded to Trustees’ questions related to the same.

Business Manager Danette Cordell exited the meeting at 7:14 p.m.

Chair Ashmead declared it was necessary to go into executive session to discuss the Superintendent Evaluation pursuant to Idaho Code Section 74-206(b).

Trustee Broyles moved that the Board, pursuant to Idaho Code Section 74-206(b) convene in executive session to:

(b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will convene in public session for conducting further business or for adjournment.

Trustee Reynolds seconded the motion, and the roll call vote for the motion was:

Chair Christine Ashmead Aye
Vice-Chair Jody Hendrickx Aye
Trustee James Broyles Aye
Trustee Sandy Kennelly Aye
Trustee Mark Reynolds Aye

The motion unanimously carried, and the meeting convened in executive session at 7:14 p.m.

Persons present were Chair Ashmead, Vice-Chair Hendrickx, Trustees James Broyles, Sandy Kennelly, and Mark Reynolds, Superintendent Joseph Kren, and Board Clerk Karen Robinson.

Chair Ashmead excused Superintendent Kren and Clerk Robinson at 7:15 p.m., and indicated that the Board would be discussing the Superintendent’s Evaluation during executive session.
Trustee Hendrickx requested Board Clerk Robinson to rejoin executive session at 8:22 p.m.

There being no further business requiring executive session, the meeting convened in open session at 8:22 p.m.

A motion was made by Trustee Kennelly and seconded by Trustee Hendrickx to come out of executive session. Motion carried with five affirmative votes. The meeting convened in open session at 8:22 p.m.

The Board set a meeting for Monday, February 29, 2016, at 3:00 p.m., to continue working on the Superintendent Evaluation.

There being no further business for which the meeting was called, Chair Ashmead called for a motion to adjourn. A motion was made by Trustee Kennelly, with a second by Trustee Broyles, to adjourn the meeting at 8:22 p.m., Monday, February 22, 2016. The motion carried with five affirmative votes.

/s/ CHRISTINE ASHMEAD
Christine Ashmead, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk