MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES held at the District Office, 240 S. 11th Street, St. Maries, ID 83861 on Monday, February 29, 2016, at 3:00 p.m.

TRUSTEES PRESENT: Chair Christine Ashmead, Vice-Chair Jody Hendrickx, and Trustees James Broyles, Sandy Kennelly, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Joseph Kren, Business Manager Danette Cordell, Board Clerk Karen M. Robinson, and Joseph Gilmore

OTHERS PRESENT: Oron Gilmore - St. Maries Gazette Record
Ned Warnick and Cameron Golightly - Design West Architects

Joe Savoy – First Step Internet
Martin Erkela - Frontier Business Edge
Ian Caldwell – J & R Electronics
Jim Lemm – J & R Electronics, Inc.
Bob Garner – Fatbeam.com
Tammy Palm – Fatbeam.com
Robert Scully – Fatbeam.com (via telephonic communication)
Lisa Knox – Education Networks of America

Zac Eifler – Coeur d’com Communications

The meeting was called to order at 3:06 p.m., in the District Office, 240 S. 11th Street, St. Maries, Idaho, by Chair Christine Ashmead, and she led the Pledge of Allegiance.

A motion was made by Trustee Hendrickx and seconded by Trustee Broyles that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Ashmead called for discussion and none was forthcoming. The motion carried with four affirmative votes, and the Agenda stood as approved.

Chair Ashmead declared it was necessary to go into executive session to discuss personnel and the Superintendent’s Evaluation pursuant to Idaho Code Sections 74-206(a) and 74-206(b).

Trustee Reynolds moved that the Board, pursuant to Idaho Code Section 74-206(a) and 74-206(b) convene in executive session to:

(a) Consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
(b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
Further, that following executive session, the Board will convene in public session for conducting further business or for adjournment.

Trustee Hendrickx seconded the motion, and the roll call vote for the motion was:

- Chair Christine Ashmead: Aye
- Vice-Chair Jody Hendrickx: Aye
- Trustee James Broyles: Aye
- Trustee Sandy Kennelly: Absent
- Trustee Mark Reynolds: Aye

The motion unanimously carried, and the meeting convened in executive session at 3:08 p.m.

Present were Chair Christine Ashmead, Vice-Chair Jody Hendrickx, Trustees James Broyles, and Mark Reynolds, Superintendent Joseph Kren, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Superintendent Kren was excused at 3:11 p.m.

Discussion was held related to the Superintendent’s Evaluation.

Board Clerk Robinson was excused at 3:14 p.m., with Vice-Chair Hendrickx named to note the time of arrival of Trustee Kennelly.

Vice-Chair Hendrickx noted that Trustee Kennelly joined the meeting at 3:24 p.m., and acknowledged that the Board was in executive session.

There being no further business requiring executive session, the meeting convened in open session at 4:04 p.m.

A motion was made by Trustee Broyles and seconded by Trustee Hendrickx to come out of executive session. Motion carried with five affirmative votes. The meeting convened in open session at 4:04 p.m.

Chair Ashmead welcomed Ned Warnick and Cameron Golightly of Design West Architects to the meeting.

Discussion was held related to the proposed AIA Document B102 – 2007 Standard Form of Agreement Between Owner and Architect Without a Predefined Scope of Architect’s Services. Ned Warnick indicated to the Board that Superintendent Kren and the District’s attorney were very diligent with review and drafting of the terms of the document, and they were satisfied with the document as well.

Mr. Warnick and Mr. Golightly responded to Trustees’ questions as to where Design West thought that the District was at so far in the process as referenced in Article 1 of the Agreement. The architects indicated that they felt the process was at approximately subparagraph c (attend up to two (2) planning work sessions with school administration staff and school board to help
understand the needs and to help prioritize possible bond project scope.) Further discussion was held regarding the number of public meetings under Article 1, subparagraph i (attend up to two (2) public meetings to publicize the bond measure and answer questions from the public regarding the projects included in the bond measure.). Clarification was made on the number of public meetings as referenced in the Agreement to be that there would be two meetings scheduled with the public, patrons, parents, etc. Terms for additional meetings with the public would be negotiated between the District and Design West Architects.

A motion was made by Trustee Broyles, with a second by Trustee Reynolds to approve AIA Document B102 – 2007 Standard Form of Agreement between St. Maries Joint School District No. 41 and Design West Architects, P.A., as presented. Chair Ashmead called for discussion, and none was presented. The motion carried with five affirmative votes. A copy of the Agreement is filed with the meeting’s records.

Architects and Trustees reviewed the five preliminary options that Trustees previously identified at the February 22, 2016 Special Board meeting including:

<table>
<thead>
<tr>
<th></th>
<th>PROJECT OPTION 1 – PRELIMINARY</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3</td>
<td>UpRiver Multipurpose ceiling and lights – steel acoustical deck</td>
<td>$77,100</td>
</tr>
<tr>
<td>3.1</td>
<td>UpRiver correct window leaks above Multipurpose Room</td>
<td>$3,600</td>
</tr>
<tr>
<td>7.2</td>
<td>Heyburn refurbish gym and stage (floor to ceiling – Better)</td>
<td>$1,145,600</td>
</tr>
<tr>
<td>8</td>
<td>Heyburn replace windows in 1924 and 1949 portions</td>
<td>$574,000</td>
</tr>
<tr>
<td>11.1</td>
<td>Heyburn relocate school office location to front entry, no remodel of existing office area</td>
<td>$256,500</td>
</tr>
<tr>
<td>16.5</td>
<td>St. Maries High School remodel existing chemistry and life science labs, with dry classroom and restrooms</td>
<td>$1,425,600</td>
</tr>
<tr>
<td>21.2</td>
<td>St. Maries High School replace siding, trim, and windows – cement board siding</td>
<td>$300,600</td>
</tr>
</tbody>
</table>

Discussion ensued regarding further development of the scope of Project Option 1 and preliminary costs associated therewith.

<table>
<thead>
<tr>
<th></th>
<th>PROJECT OPTION 2 – PRELIMINARY</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3</td>
<td>UpRiver Multipurpose ceiling and lights – steel acoustical deck</td>
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<td>3.1</td>
<td>UpRiver correct window leaks above Multipurpose Room</td>
<td>$3,600</td>
</tr>
<tr>
<td>7.1</td>
<td>Heyburn Gym and Stage refurbish (floor to ceiling) – good</td>
<td>$1,031,000</td>
</tr>
<tr>
<td>8</td>
<td>Heyburn replace windows in 1924 and 1949 portions</td>
<td>$574,000</td>
</tr>
<tr>
<td>11.2</td>
<td>Heyburn relocate school office location to front entry and remodel existing office area</td>
<td>$513,000</td>
</tr>
<tr>
<td>16.5</td>
<td>St. Maries High School remodel existing chemistry and life science labs, with dry classroom and restrooms</td>
<td>$1,425,600</td>
</tr>
<tr>
<td>19.1</td>
<td>St. Maries High School install security camera system – good</td>
<td>$39,300</td>
</tr>
<tr>
<td>20.3</td>
<td>St. Maries High School install/improve lockdown door hardware (best)</td>
<td>$181,000</td>
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</tbody>
</table>

Discussion ensued regarding further development of the scope of Project Option 2 and preliminary costs associated therewith.
## PROJECT OPTION 3 – PRELIMINARY

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3</td>
<td>UpRiver Multipurpose Room ceiling and lights – steel acoustical deck</td>
<td>$77,100</td>
</tr>
<tr>
<td>3.1</td>
<td>UpRiver correct window leaks above multipurpose room</td>
<td>$3,600</td>
</tr>
<tr>
<td>7.1</td>
<td>Heyburn refurbish gym and stage (floor to ceiling) – good</td>
<td>$1,031,000</td>
</tr>
<tr>
<td>16.5</td>
<td>St. Maries High School remodel existing chemistry and life science labs, with dry classroom and restrooms</td>
<td>$1,425,600</td>
</tr>
<tr>
<td>17</td>
<td>Option for St. Maries High School remodel Votech – good – building shell/doors</td>
<td>$483,000</td>
</tr>
</tbody>
</table>

Discussion ensued regarding further development of the scope of Project Option 3 and preliminary costs associated therewith.

## PROJECT OPTION 4 - PRELIMINARY

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<td>UpRiver Multipurpose ceiling and lights – steel acoustical deck</td>
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<td>UpRiver Multipurpose correct window leaks above multipurpose room</td>
<td>$3,600</td>
</tr>
<tr>
<td>7.1</td>
<td>Heyburn refurbish gym and stage (floor to ceiling) – good</td>
<td>$1,031,000</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td>$923,900</td>
</tr>
<tr>
<td>8</td>
<td>Heyburn replace windows in 1924 and 1949 portions</td>
<td>$574,000</td>
</tr>
<tr>
<td>12</td>
<td>Heyburn upgrade plumbing</td>
<td>$478,000</td>
</tr>
<tr>
<td>16.5</td>
<td>St. Maries High School remodel existing chemistry and life science labs, with dry classroom and restrooms</td>
<td>$1,425,600</td>
</tr>
<tr>
<td>21.2</td>
<td>St. Maries High School replace siding, trim, and windows – cement board siding</td>
<td>$300,600</td>
</tr>
<tr>
<td>23</td>
<td>St. Maries High School improve access road (safety and security)</td>
<td>$1,768,800</td>
</tr>
<tr>
<td></td>
<td>OR</td>
<td>$626,900</td>
</tr>
</tbody>
</table>

Discussion ensued regarding further development of the scope of Project Option 4 and preliminary costs associated therewith.

## PROJECT OPTION 5 - PRELIMINARY

<table>
<thead>
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<td>Heyburn refurbish gym and stage (floor to ceiling) – better</td>
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</tr>
<tr>
<td>8</td>
<td>Heyburn replace windows in 1924 and 1949 portions</td>
<td>$574,000</td>
</tr>
</tbody>
</table>
Discussion ensued regarding further development of the scope of Project Option 5 and preliminary costs associated therewith.

The architects will incorporate Trustees’ questions and suggestions for modifications to the preliminary options. Further, architects will conduct another on-site visit to the current St. Maries High School Vocational-Technical shop to develop an additional option to utilize some of that current space for potential locker rooms and wrestling room. A follow up meeting was scheduled for the March 14 regular Board meeting, to commence at 4:30 p.m.

Trustees also discussed bond levy election dates, and it was the consensus of the Board to not pursue a May election date.

The Architects were dismissed at 6:15 p.m.

Chair Ashmead welcomed the audience members who joined the meeting to review the Request for Proposals 15-16-0002 for Technical Specifications for Managed Wide Area Network Services.

Trustees took a five-minute recess, and reconvened at 6:20 p.m.

Chair Ashmead advised that the order of the Agenda would be modified to address Agenda Items I and J as the next matter of business.

Representatives from the following vendors who submitted proposals to the RFP 15-16-0002 for Technical Specifications for Managed Wide Area Network Services were in attendance as follows:

- Joe Savoy – First Step Internet
- Martin Erkela – Frontier Business Edge
- Ian Caldwell – J & R Electronics
- Jim Lemm – J & R Electronics, Inc.
- Bob Garner – Fatbeam.com
- Tammy Palm – Fatbeam.com
- Robert Scully – Fatbeam.com (via telephonic communication)
- Lisa Knox – Education Networks of America
Trustees indicated to the vendors that Trustees had been provided with copies of each of the five proposals submitted by the five responding firms. Chair Ashmead indicated that Superintendent Kren had completed a preliminary summary sheet of the proposals received that set forth the submitted costs of each proposal. Superintendent Kren further advised that the RFP document also included a Vendor Evaluation selection rubric which was developed based on criteria set forth by USAC (Universal Service Administrative Company), the entity that oversees E-rate for schools and libraries.

Chair Ashmead invited each technology firm in attendance to share comments related to each of their submitted proposals.

Zac Eifler, Network Systems Specialist of Coeur d’com, joined the meeting at approximately 6:35 p.m., and Superintendent Kren introduced him to the audience members.

Martin Erkela addressed the Board on behalf of Frontier Business Edge.

Tammy Palm and Robert Schully, (via telephonic communication), addressed the Board on behalf of Fatbeam.com.

Lisa Knox addressed the Board on behalf of Education Networks of America.

Joe Savoy addressed the Board on behalf of First Step Internet.

Jim Lemm addressed the Board on behalf of J & R Electronics, Inc.

Superintendent Kren and Business Manager Danette Cordell responded to Trustees’ questions related to the RFP’s received and the process associated therewith.

Superintendent Kren advised that each submitting firm had addressed Items 1 through 9 of the Qualifications section of the RFP. Mr. Kren also provided a brief review of each submitted RFQ, together with a cost breakdown for each proposal.

Representatives from the various technology firms also responded to Trustee’s questions related to each of their firm’s individual submitted RFP’s.

Zac Eifler of Coeur d.com also responded to Trustees’ questions related to the different proposed technology systems. The represented firms also responded to Mr. Eifler’s questions related to the various proposed systems.

Superintendent Kren advised that in order to continue qualifying for e-rate funding, the District will need to make a decision on the matter by the end of the third week of March, 2016.

It was the consensus of Trustees that they would like further opportunity to review the five submitted RFQ’s, with the matter to be included on the Agenda for the regular Board meeting scheduled for March 14, 2016 at UpRiver Elementary School.
Trustee Hendrickx moved to table Agenda Item J to consider a motion to approve Request for Proposals 15-16-0002 for Technical Specifications for Managed Wide Area Network Services until the March 14, 2016 Board meeting. Trustee Broyles seconded the motion. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

Superintendent Kren and Trustees thanked the technology firms’ representatives for their attendance at the meeting.

The various firms’ representatives exited the meeting at 7:30 p.m.

Further discussion was held related to potential e-rate funding for the various proposals submitted. Additional information will be available at the March 14th meeting related to E-rate funding and potential technology funding provided by the State of Idaho.

Zac Eifler exited the meeting at 7:51 p.m.

Chair Ashmead called for a motion to approve a final list of school facilities bond levy projects. Trustee Broyles moved to table Agenda Item F to consider a motion to approve final list of school facilities bond levy projects, with a second by Trustee Reynolds. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

Chair Ashmead led a discussion regarding setting a date for a school facilities bond levy election. Following a brief discussion, Trustee Hendrickx moved to table the Agenda item to set a date for a school facilities bond levy election, with a second by Trustee Broyles. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Trustee Reynolds and seconded by Trustee Hendrickx to approve the following employment:

- Rachele Ann Asbury – St. Maries High School Varsity Volleyball Coach
- John Gerard Yegge – Substitute Teacher and Substitute Instructional Assistant

The motion carried with five affirmative votes.

Chair Ashmead excused Superintendent Kren and Business Manager Cordell at 8:00 p.m., and advised that the Board would be returning to executive session to discuss the Superintendent’s Evaluation.

Trustees took a five minute recess.

Chair Ashmead declared it was necessary to go back into executive session to discuss the Superintendent’s Evaluation pursuant to Idaho Code Sections 74-206(b).

Trustee Broyles moved that the Board, pursuant to Idaho Code Section 74-206(b) convene in executive session to:
(b) Consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will convene in public session for conducting further business or for adjournment.

Trustee Hendrickx seconded the motion, and the roll call vote for the motion was:

- Chair Christine Ashmead: Aye
- Vice-Chair Jody Hendrickx: Aye
- Trustee James Broyles: Aye
- Trustee Sandy Kennelly: Aye
- Trustee Mark Reynolds: Aye

The motion unanimously carried, and the meeting convened in executive session at 8:06 p.m.

Present were Chair Christine Ashmead, Vice-Chair Jody Hendrickx, Trustees James Broyles, Sandy Kennelly, and Mark Reynolds, and Board Clerk Karen Robinson.

Discussion was held regarding the Superintendent’s Evaluation.

There being no further business requiring executive session, the meeting convened in open session at 11:13 p.m.

A motion was made by Trustee Hendrickx and seconded by Trustee Broyles to come out of executive session. Motion carried with five affirmative votes. The meeting convened in open session at 11:13 p.m.

There being no further business for which the meeting was called, Chair Ashmead called for a motion to adjourn. A motion was made by Trustee Hendrickx, with a second by Trustee Broyles, to adjourn the meeting at 11:13 p.m., Monday, February 29, 2016. Motion carried with five affirmative votes.

/s/ CHRISTINE ASHMEAD  
Christine Ashmead, Board Chair

/s/ KAREN M. ROBINSON  
Karen M. Robinson, Board Clerk