MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES held at the District Office, 240 S. 11th Street, St. Maries, ID 83861 on Thursday, January 7, 2016, at 12:30 p.m.

TRUSTEES PRESENT: Chair Christine Ashmead and Trustees James Broyles and Mark Reynolds

TRUSTEES ABSENT: Jody Hendrickx and Sandy Kennelly

STAFF PRESENT: Superintendent Joseph Kren, Board Clerk Karen Robinson, and Maintenance Supervisor Joseph Gilmore

OTHERS PRESENT: Cory Trapp – Longwell + Trapp Architects
Jim Coleman – Coleman Engineering
Ned Warnick – Design West Architects
Cameron Golightly – Design West Architects
Mike Lippis – JTL Engineering
Scott Fischer – Architects West
Dale Gephart – Architects West
Barbara Barker – Trindera Electric Engineers
Drew Baden – J-U-B Engineers

The meeting was called to order at 12:31 p.m., in the District Office at 240 S. 11th Street, St. Maries, Idaho, by Chair Christine Ashmead, and she led the Pledge of Allegiance. Chair Ashmead welcomed the meeting attendees.

Trustee Broyles joined the meeting at 12:35 p.m.

A motion was made by Trustee Broyles and seconded by Trustee Reynolds that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with three affirmative votes. The Agenda stands approved.

Chair Ashmead introduced the Board of Trustees to the audience members. Representatives from the three architectural firms who submitted their Response to Qualifications for architectural services introduced themselves, as well as relative attending professional engineers:

Architects West, Inc.
210 E. Lakeside Avenue
Coeur d’Alene, ID 83814

Design West Architects, P.A.
254 E. Main Street
Pullman, WA 99163

Longwell + Trapp Architects
8382 N Wayne Drive, Suite 204
Hayden, ID 83835
Trustees thanked the architectural representatives for their attendance.

All parties boarded a District transportation bus to participate in the facilities tour. The bus departed the District Office at 12:50 and arrived at UpRiver School at 1:20.

The participants toured the UpRiver School from 1:20 to 1:40 p.m.

The return trip to St. Maries commenced at 1:45 and concluded at 2:10 p.m.

The participants toured Heyburn Elementary School from 2:15 to 2:45 p.m.

The participants toured St. Maries High School and related campus facilities from 3:00 p.m., to 4:05 p.m.

During the building tours, Trustees and District staff responded to the architects and engineers and questions related to each of the facilities.

The tour concluded at 4:15 p.m., at the District Office. Chair Ashmead thanked the meeting attendees, and the architects and engineers exited the meeting at 4:15 p.m.

Trustees convened in the Board Room and discussed the architect interview schedule set for Friday, January 8, 2016, commencing at 1:00 p.m., with the Board convening at 12:45 p.m.

There being no further business for which the meeting was called, Chair Ashmead called for a motion to adjourn. A motion was made by Trustee Reynolds, with a second by Trustee Broyles, to adjourn the meeting at 4:30 p.m., Thursday, January 7, 2016. The motion carried with three affirmative votes.

/s/ CHRISTINE ASHMEAD  
Christine Ashmead, Board Chair

/s/ KAREN M. ROBINSON  
Karen M. Robinson, Board Clerk