MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th Street, St. Maries, Idaho, Tuesday, May 2, 2017, at 4:30 p.m.

TRUSTEES PRESENT: Chair Christine Ashmead, Vice-Chair Jody Hendrickx, and Trustees Devon Barta, Sandy Kennelly, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Interim Superintendent and High School Principal John Cordell, Business Manager Danette Cordell, and Board Clerk Karen Robinson, Principals Jeffrey Andersen, Nicole Goucher, and Staci Truscott

OTHERS PRESENT: Oron Gilmore – St. Maries Gazette Record

The meeting was called to order at 4:30 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Tuesday, May 24, 2017, by Chair Ashmead. Silent roll call was taken.

A motion was made by Trustee Hendrickx and seconded by Trustee Barta that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. The Agenda stood approved with four affirmative votes.

Interim Superintendent John Cordell led the Pledge of Allegiance.

Trustee Kennelly joined the meeting at 4:40 p.m.

Business Manager Danette Cordell and Interim Superintendent John Cordell presented the 2017-2018 Budget Workshop, which included the following:

- Demographic information for each District School, including:
  - 2016-2017 Enrollment and Projected 2017-2018 Enrollment
  - Special Education students and classification thereto based on service requirements
  - Staff, both certified and classified
- Demographic information for Maintenance, Food Services, Transportation, and District Office/Administration Staff
- State funding driven by student attendance which calculates to support units
- Support Unit Calculations
- State Legislation Budget with historical funding
- Entitlement Dollars
- State Legislation Salary Apportionment
- 2017-2018 Salary and Benefit Apportionment Computations from the Idaho State Department of Education
- General Fund Revenues
Local Revenues – 27%
State Revenues – 73%
- Other State Revenues – Special Distributions
- Other State Revenues – Special Distributions – Flow Thru
- Special Funds
- Preliminary 2017-2018 Proposed Budget Revenues/Anticipated Expenditures
- Prior Years’ Program Reductions

Interim Superintendent Cordell and Mrs. Cordell addressed Trustees’ questions regarding the budgeting process and projections for 2017-2018.

Chair Ashmead declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Section 74-206(1)(a).

Trustee Kennelly moved that the Board, pursuant to Idaho Code Section 74-206(1)(a) convene in executive session:

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Reynolds seconded the motion, and the roll call vote for the motion was:

Chair Christine Ashmead Aye
Vice-Chair Jody Hendrickx Aye
Trustee Devon Barta Aye
Trustee Sandy Kennelly Aye
Trustee Mark Reynolds Aye

The meeting convened in executive session at 5:43 p.m.

Persons present were Chair Christine Ashmead, Vice-Chair Jody Hendrickx, Trustees Devon Barta, Sandy Kennelly, and Mark Reynolds, Interim Superintendent and St. Maries High School Principal John Cordell, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Chair Ashmead called for a motion to come out of executive session. A motion was made by Trustee Barta to come out executive session, with a second by Trustee Reynolds. The motion carried with five affirmative votes, with the Board convening in open session at 6:05 p.m.
A motion was made by Trustee Kennelly, with a second by Trustee Barta to approve the employment of Courtney Marie Irelan as an English Teacher at St. Maries High School, and to accept the resignation of Victoria LaWayne Carson as a teacher at Heyburn Elementary School. The motion carried with five affirmative votes.

Interim Superintendent Cordell shared follow-up information with Trustees regarding the proposed purchase of a new District-wide telephone communications systems from Frontier Communications. A motion was made by Trustee Kennelly, with a second by Trustee Reynolds to approve the purchase of a District Telephone Communications System from Frontier Communications as presented in the amount of $114,987.51. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Trustee Barta, with a second by Trustee Kennelly to approve the proposed Driver’s Education Program as presented. Chair Ashmead called for discussion, and Interim Superintendent Cordell responded to questions. The motion carried with five affirmative votes.

A motion was made by Trustee Kennelly, with a second by Trustee Barta, to set a public hearing date of May 22, 2017 at 5:00 p.m. to establish fees on the District Driver’s Education Program. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

Interim Superintendent Cordell reviewed the first reading of a new Policy and Amendments to a Board Policy as follows:

- First Reading – Amendments to Board Policy 402.11 – Evaluation of Certified Personnel
- First Reading – New Board Policy 602.14 – Driver Training Education

Following discussion on the proposed Policy Amendments and new Policy, Chair Ashmead called for Motions as follows:

A motion was made by Trustee Hendrickx, with a second by Trustee Barta, to amend Board Policy 402.11 – Evaluation of Certified Personnel as presented. Chair Ashmead called for discussion, and Interim Superintendent Cordell responded to Trustees’ questions. The motion carried with five affirmative votes.

A motion was made by Trustee Hendrickx, with a second by Trustee Reynolds, to adopt Board Policy 602.14 Driver Training Education as presented. Chair Ashmead called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

Copies of the amended Board Policy and the new Board Policy will be filed with the meeting’s records.

There being no further business for which the meeting was called, Chair Ashmead called for a motion to adjourn. A motion was made by Trustee Hendrickx, with a second by Trustee Barta,
to adjourn the meeting at 6:25 p.m., Tuesday, May 2, 2017. The motion carried with five affirmative votes.

/s/ CHRISTINE ASHMEAD
Christine Ashmead, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk