MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th Street, St. Maries, Idaho, Monday, May 22, 2017, at 4:30 p.m.

TRUSTEES PRESENT: Chair Christine Ashmead, Vice-Chair Jody Hendrickx, and Trustees Devon Barta, Sandy Kennelly, and Mark Reynolds

TRUSTEES ABSENT: 

STAFF PRESENT: Interim Superintendent and St. Maries High School Principal John Cordell, Business Manager Danette Cordell, Principals Jeffrey Andersen, Nicole Goucher, and Staci Truscott and Board Clerk Karen Robinson, Kathleen Davis, and Joseph Gilmore

OTHERS PRESENT: Oron Gilmore – St. Maries Gazette Record Pete Dirlam

The meeting was called to order at 4:32 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Monday, May 22, 2017, by Chair Ashmead. Silent roll call was taken.

Chair Ashmead advised that an additional employment Agenda item needs to be considered relative to personnel:

EMPLOYMENT:
- Kari Lynn Nelson – St. Maries High School Science Teacher

The good faith reason to amend the Agenda is due to the fact that the recommendation to hire Kari Lynn Nelson as a Science Teacher at St. Maries High School was received in the District Office on May 22, 2017, after the Special Board Meeting Agenda was posted. Time is of the essence to fill the St. Maries High School Science Teacher position.

Trustee Barta moved to approve the May 22, 2017 Special Board meeting Agenda as presented and to add the employment of Kari Lynn Nelson, St. Maries High School Science Teacher. Trustee Reynolds seconded the motion, and Chair Ashmead called for discussion, and none was forthcoming. The record will reflect that the votes cast on the motion were:

<table>
<thead>
<tr>
<th>NAME</th>
<th>YES</th>
<th>NO</th>
<th>ABSTAIN</th>
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<tbody>
<tr>
<td>Chair Christine Ashmead</td>
<td>X</td>
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<td>Vice-Chair Jody Hendrickx</td>
<td>X</td>
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<td>Trustee Devon Barta</td>
<td>X</td>
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<td>Trustee Sandy Kennelly</td>
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<td>Trustee Mark Reynolds</td>
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The Agenda stood approved as amended with five affirmative votes.

Trustee Hendrickx led the Pledge of Allegiance.
Chair Ashmead declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Section 74-206(1)(a).

Trustee Barta moved that the Board, pursuant to Idaho Code Section 74-206(1)(a) to:

(a) *To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.*

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Kennelly seconded the motion, and the roll call vote for the motion was:

- Chair Christine Ashmead: Aye
- Vice-Chair Jody Hendrickx: Aye
- Trustee Devon Barta: Aye
- Trustee Sandy Kennelly: Aye
- Trustee Mark Reynolds: Aye

The meeting convened in executive session at 4:34 p.m.

Persons present were Chair Christine Ashmead, Vice-Chair Jody Hendrickx, Trustees Devon Barta, Sandy Kennelly, and Mark Reynolds, Interim Superintendent and St. Maries High School Principal John Cordell, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Chair Ashmead called for a motion to come out of executive session. A motion was made by Trustee Hendrickx to come out executive session, with a second by Trustee Barta. The motion carried with five affirmative votes, with the Board convening in open session at 5:01 p.m.

A public hearing was conducted by Chair Ashmead, Interim Superintendent John Cordell, and Business Manager Danette Cordell regarding the District setting the rate of the participation fees to be paid by students who enroll in the restructured District-sponsored Driver’s Education Program in accordance with Idaho Code Section 63-1311A. Chair Ashmead led the discussion related to the matter, and Mr. Cordell and Mrs. Cordell advanced their recommendation that the participation fee rate be set at $200 per student per session, to be reviewed in one year when final program costs are available. Mr. Cordell and Mrs. Cordell responded to Trustees’ questions. No members of the audience provided input regarding the same.

Interim Superintendent John Cordell led a discussion related to the 2017-2018 proposed school calendar, including sharing the results from the on-line community survey for “late start” Mondays. Mr. Cordell also shared staff survey results with Trustees, and the work undertaken by the Calendar Committee with the development of the proposed calendar. Trustees shared their individual views related to the proposed calendar, and Mr. Cordell responded to Trustees’ questions.
St. Maries Middle School Principal Jeffrey Andersen shared information with the Trustees related to the Math textbook curriculum review and recommendation for adoption. Mr. Andersen described the process which began several months ago, including meetings with publishers, review of materials, critiquing the offerings, and committee vote. Mr. Andersen advised that it was a 100% committee recommendation to adopt Go Math by Houghton Mifflin for K-12. Interim Superintendent John Cordell advised that the textbook purchases will be funded with levy dollars.

Business Manager Danette Cordell reviewed the 2017-2018 Budget planning process with Trustees, including:

- General Fund Revenues and Expenditures
  - As amended for 2016-2017
  - Estimated changes to the 2017-2018 Proposed Budget
  - 2017-2018 Proposed Budget (preliminary)
  - Transportation Budget State Reimbursement
- Other Considerations:
  - Administration Salaries, Classified Salaries, Certified Salary Schedule, and Negotiations
  - Nursing Contract
  - Decision Units – Adding Heyburn Elementary School Full-Time Counselor
  - Property Liability Insurance Costs
  - Medical and Dental Insurance Costs
  - District-wide Maintenance Projects

Mrs. Cordell confirmed that the 2017-2018 Budget Hearing will be held Monday, June 12, 2017 at 6:30 o’clock p.m., at the District Office. Trustees were encouraged to forward comments or questions to Mrs. Cordell.

A motion was made by Trustee Hendrickx, with a second by Trustee Barta to set the Driver’s Education student participation fees at the rate of $200 per student per session. Chair Ashmead called for discussion and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Trustee Hendrickx, with a second by Trustee Reynolds, to approve the Driver’s Education Routes as presented. Chair Ashmead called for discussion and Interim Superintendent Cordell responded to Trustees’ questions. The motion carried with five affirmative votes. A copy of the approved routes will be filed with the meeting’s records.

A motion was made by Trustee Hendrickx, with a second by Trustee Reynolds, to approve the 2017-2018 school calendar as presented. Chair Ashmead called for discussion and Trustees shared individual comments related to the proposed calendar. The District will proactively share the calendar with parents, staff, students, and patrons. The motion carried with five affirmative votes. A copy of the approved calendar will be filed with the meeting’s records.

Trustee Reynolds moved to adopt the Go Math Textbook Curriculum by Houghton Mifflin as presented, for the District’s K-12 Math Textbook curriculum adoption, with a second by Trustee Barta. The motion carried with five affirmative votes.
A motion was made by Trustee Hendrickx, with a second by Trustee Barta to approve the following employment hires and accept the following resignation:

**EMPLOYMENT:**
- Summer Maintenance Hires
- Kari Lynn Nelson - St. Maries High School Science Teacher (added Agenda item)

**RESIGNATION:**
- Russell Boyd Paradis – St. Maries High School Spanish Teacher, effective at the end of the 2016-2017 Contract Year

Chair Ashmead called for discussion, and Maintenance Supervisor Joseph Gilmore responded to Trustees’ questions related to the recommended Summer Hires. The motion carried with five affirmative votes. A copy of the approved Summer Maintenance Hires will be filed with the meeting’s records.

A motion was made by Trustee Hendrickx, with a second by Trustee Reynolds to open a Heyburn Elementary School Counselor position (1 FTE) for the 2017-2018 school year. Chair Ashmead called for discussion and none was forthcoming. The motion carried with five affirmative votes.

Trustee Hendrickx moved to offer Superintendent Candidate Alica Marie Holthaus a one (1) year Superintendent’s Contract in the amount of $85,000, together with associated benefits, with said offer contingent upon Mrs. Holthaus receiving approval from the Idaho State Department of Education for her Alternative Authorization Teacher to New Certification/Endorsement for the 2017-2018 school year. Trustee Barta seconded the motion. Chair Ashmead called for discussion, and none was presented. The motion carried with five affirmative votes.

There being no further business for which the meeting was called, Chair Ashmead called for a motion to adjourn. A motion was made by Trustee Hendrickx, with a second by Trustee Barta, to adjourn the meeting at 6:01 p.m., Monday, May 22, 2017. The motion carried with five affirmative votes.

/\s/ CHRISTINE ASHMEAD  
Christine Ashmead, Board Chair

/\s/ KAREN M. ROBINSON  
Karen M. Robinson, Board Clerk