MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES Negotiating Team held at the District Office, 240 S 11th Street, St. Maries, ID 83861 on Wednesday, May 4, 2016 at 4:30 p.m., and followed by a Special Board Meeting of the Board of Trustees for the Budget Workshop on Wednesday, May 4, 2016, at 6:00 p.m.

TRUSTEES PRESENT: Board Chair Christine Ashmead, Vice-Chair Jody Hendrickx, Trustees James Broyles, Sandy Kennelly, and Mark Reynolds

TRUSTEES ABSENT: 

STAFF PRESENT: Business Manager Danette Cordell and Board Clerk Karen Robinson, Staci Truscott, Nicole Goucher, and Joseph Gilmore, Michael Noyes

OTHERS PRESENT: St. Maries Education Association Negotiators - Michael Noyes and Cynthia Willard

Kathleen Davis and Jenifer Miller

Agenda Item I – Open Session - Negotiations:

The meeting was called to order at 4:31 p.m., at the District Office, 240 S 11th Street, St. Maries, Idaho, by Chair Ashmead.

St. Maries Education Association (SMEA) Representatives Cynthia Willard and Michael Noyes represented SMEA.

St. Maries Joint District No. 41 (District 41) Board Chair Ashmead and Vice-Chair Hendrickx represented the District. Business Manager Danette Cordell participated to provide information, and Board Clerk Karen Robinson took the minutes for the meeting.

Chair Ashmead opened the meeting and invited St. Maries Education Association to share any Proposals they may have. At 4:34 p.m., SMEA presented the following three proposals:

PROPOSAL #1:
05/04/2016
Each secondary certified regular professional employee will have no less than one (1) class period during the student contact day for a preparation period, said period will be one class period.

Certified regular professional employees who volunteer to substitute for other absent teachers when no substitute is hired will be compensated with one (1) additional personal leave day for every six (6) substitutions at St. Maries High School and every seven (7) substitutions at St. Maries Middle School.

Each elementary certified regular professional employee will have thirty (30) uninterrupted continuous minutes during each student contact day for a preparation period.
PROPOSAL #2

05/04/2016

Each certified regular professional employee will have at least twenty-five (25) uninterrupted minutes for a duty-free lunch period. A certified regular professional employee who volunteers twenty (20) minutes for lunch duty per week will receive one (1) additional personal leave day per contract year.

PROPOSAL #3

05/04/2016

The following extra responsibilities will be compensated by the following additional payments:

- Activities Director, High School Head Coach Positions – Football, Basketball, Wrestling, Volleyball, Baseball, Golf, Track, Softball, High School Cheerleader Advisor, High School Drama Advisor, BPA Advisor, KJAX Advisor

- High School Assistant Coach Positions – Football, Volleyball, Basketball, Wrestling, Track, Baseball, Softball

- High School “C” Squads, Music Advisor

- Middle School Coaches, Middle School Activities Director, High School Annual Advisor

2015-2016 Extra/Co-Curricular Coaching/Advisor Salaries
No Prior Experience Accepted

Column A: 14.5%
Column B: 11%
Column C: 8.75%

1. Extra-curricular pay is based on a percentage of the base salary.
2. $70 per year of experience will be paid.

The originals of the three Proposals will be filed with the meeting’s records.

The parties discussed the three Proposals with St. Maries Education Association sharing their rationale for bringing forth the same.

Discussion was also held regarding payment for extra duty assignments, advisors, assignments for grant-driven programs, etc., via stipend payment or supplemental contracts.

Chair Ashmead advised that the District will review the proposals submitted by SMEA.

Chair Ashmead stated that the parties should review each Article contained in the current 2015-2016 Negotiated Agreement to determine which Articles should be moved forward for inclusion in the new 2016-2017 Negotiated Agreement. In response, SMEA presented their Proposal #4 as follows:
PROPOSAL #4
05/04/2016

The Negotiated Agreement between the Board of Trustees of St. Maries Joint School District No. 41 and St. Maries Education Association will remain in effect for the 2016-2017 school year. With the additions/changes made during the 2016-2017 negotiations sessions.

Discussion ensued related to Proposal #4 and the need to review each Article to see if it is appropriate to include in the new 2016-2017 Negotiated Agreement.

Chair Ashmead advised that the District has a couple of items that they will plan to present for consideration at the next Negotiations meeting.

The teams discussed the State Career Ladder and expected State funding, noting that final numbers without State disclaimers attached thereto are yet to be released.

Mrs. Cordell advised that the District has received notification that there is a 5.8% expected increase to Blue Cross Medical and Vision insurance premiums, with a 5% increase to Willamette Dental, and an unknown increase to Delta Dental.

Discussion was held regarding scheduling of negotiations meetings on a regular schedule, and the parties agreed that there was no need for a regular meeting schedule but will meet as necessary with future meetings scheduled at the conclusion of each negotiations meeting.

The next negotiation’s meeting was set for Tuesday, May 17, 2016 at 4:30 p.m., at the District Office.

The negotiations portion of the Special Board meeting adjourned at 5:21 p.m., Wednesday, May 4, 2016.

St. Maries Education Association members Kathleen Davis, Jennifer Miller, Michael Noyes, and Cynthia Willard exited the meeting at 5:22 p.m.

The Board Room was prepared for the Budget Workshop portion of the Special Board meeting.

The Budget Workshop portion of the meeting was called to order at 6:03 p.m., at the District Office, 240 S 11th Street, St. Maries, Idaho, by Chair Christine Ashmead, and Superintendent Kren led the Pledge of Allegiance. Chair Ashmead welcomed the meeting attendees, which included Vice-Chair Hendrickx, Trustees James Broyles, Sandy Kennelly, Mark Reynolds, Superintendent Kren, Business Manager Danette Cordell, Board Clerk Karen Robinson, Maintenance Supervisor Joseph Gilmore, Principal Staci Truscott, Lead Teacher Nicole Goucher, and teacher Michael Noyes.

Business Manager Danette Cordell and Superintendent Kren presented the second 2016-2017 Budget Information Workshop, which included the following:

- Demographic information for each District School including:
  - 2015-2016 Enrollment and Projected 2016-2017 Enrollment
  - Special Education Students and classification thereto based on service requirements
  - Staff, both certified and classified
• Demographic information for Maintenance, Food Services, Transportation, and the District Office Staff
• State funding is driven by student attendance which calculates to support units
• Breakdown of Support Units District-wide for K-12, Special Education, Community Education Center, UpRiver Kindergarten, UpRiver grades 1-6, and the Alternative Summer School
• Dollar per Support Unit calculations
• State Legislation Budget with historical unit funding
• Entitlement Dollars
• State Legislation Salary Apportionment, with projected revenue to the General Fund
• 2016-2017 Salary and Benefit Apportionment Computations from the Idaho Department of Education
• General Fund Revenues
  o Local Revenues = 30.4%
  o State Revenues = 69.6%
• Other State Revenues – Special Distributions
• Other State Revenues – Special Distributions – Flow Thru
• Special Funds
• Preliminary 2016-2017 Proposed Budget Revenues and Expenditures:
  o Revenues
    ▪ Projected increase in Entitlement Funds
    ▪ Projected increase in Salary Apportionment
    ▪ Increase in Benefit Apportionment
  o Expenditures
    ▪ Increase in Insurance Premiums
    ▪ Classified Salary Schedule Movement
    ▪ Extracurricular Salary Schedule Movement
    ▪ Decision Units

Superintendent Kren, Mrs. Cordell, and staff in attendance addressed Trustees’ questions regarding the budgeting process and projections for 2016-2017.

The Budget Workshop Presentation concluded at 7:47 p.m.

Trustee Kennelly moved to adjourn the meeting, with a second by Trustee Hendrickx. The motion carried with five affirmative votes.

There being no further business for which the meeting was called, the meeting adjourned at 7:47 p.m., Wednesday, May 4, 2016.

/s/ CHRISTINE ASHMEAD
Christine Ashmead, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk