MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES held at the District Office, 240 S. 11th Street, St. Maries, ID 83861 on Monday, September 21, 2015, at 5:00 p.m.

TRUSTEES PRESENT: Chair Donny Masterson, Vice-Chair Christine Ashmead, and Trustees James Broyles, Jody Hendrickx, and Sandy Kennelly

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Joseph Kren, Business Manager Danette Cordell, Board Clerk Karen M. Robinson, and Maintenance Supervisor Joseph Gilmore

OTHERS PRESENT:

The meeting was called to order at 5:02 p.m., in the District Office at 240 South 11th Street, St. Maries, Idaho, by Chair Donny Masterson. Business Manager Danette Cordell led the Pledge of Allegiance, and Chair Masterson welcomed the meeting attendees.

A motion was made by Trustee Hendrickx and seconded by Trustee Ashmead that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Masterson called for discussion and none was forthcoming. The Agenda stands approved.

Chair Masterson declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Section 74-206(a).

Trustee Broyles moved that the Board, pursuant to Idaho Code Section 74-206(a) convene in executive session to:

(a) Consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Further, that following executive session, the Board will convene in public session for conducting further business or for adjournment.

Trustee Hendrickx seconded the motion, and the roll call vote for the motion was:

<table>
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<tr>
<th>Trustee</th>
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<tr>
<td>Chair Donny Masterson</td>
<td>Aye</td>
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<tr>
<td>Vice-Chair Christine Ashmead</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee James Broyles</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Jody Hendrickx</td>
<td>Aye</td>
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<tr>
<td>Trustee Sandy Kennelly</td>
<td>Aye</td>
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The motion unanimously carried, and the meeting convened in executive session at 5:04 p.m.
Persons present were Board Chair Donny Masterson, Vice-Chair Christine Ashmead, Trustees James Broyles, Jody Hendrickx, and Sandy Kennelly, Superintendent Joseph Kren, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

There being no further business requiring executive session, the meeting convened in open session at 5:05 p.m.

A motion was made by Trustee Hendrickx and seconded by Trustee Kennelly to come out of executive session. Motion unanimously carried. The meeting convened in open session at 5:06 p.m.

A motion was made by Trustee Ashmead, with a second by Trustee Kennelly to approve the following employment:

**EMPLOYMENT**
- Betty L. Bramblett – Part-Time Food Services

The motion unanimously carried.

Superintendent Kren provided additional facilities information to the Trustees, including the District’s Ten-Year Maintenance Plan that was developed June 30, 2007, Preliminary Opinion of Probable Cost of the St. Maries High School Science Department Remodeling, Quotation for Heyburn Bleachers, and a copy of Idaho Code Section 33-1019.

Chair Masterson opened discussions related to the District’s facilities and potential improvements thereto. Discussions included:

- Potential Update to the District’s Ten-Year Maintenance Plan/History of Plan
- Funding/financing for projects to be determined as “bond/levy” worthy and projects to be funded with the General Fund dollars
- Facility Needs (dated June 11, 2014) as developed by the Facilities Committee, including potential projects for the following buildings:
  - Administration Building
  - St. Maries High School
  - Health Occupations Building (St. Maries High School)
  - St. Maries High School Gymnasium
  - St. Maries High School Vocational Building
  - Community Education Center
  - St. Maries High School Field and Concession Stand
  - St. Maries Middle School
  - St. Maries Middle School Gymnasium
  - Heyburn Elementary School
  - UpRiver Elementary School
Trustee Ashmead requested that her name be removed as a member of the Facilities Committee as she did not participate in the Committee’s activities. Superintendent Kren indicated that he would update the documents/files to remove Trustee Ashmead’s name from participation.

Chair Masterson led a further discussion as to the Board pursuing a Bond or a Levy, and individual Trustees each shared their perspective of the two funding options.

Superintendent Kren and Maintenance Supervisor Gilmore reviewed the process as to how each building was initially evaluated to determine condition and needs. That initial determination was then followed-up with a Facilities Committee on-site review of the District’s buildings and grounds.

Maintenance Supervisor Gilmore responded to Trustees’ questions related to current electrical systems, panels, and potential upgrades, roofing, and HVAC systems.

Chair Masterson led a discussion related to the prioritization of the Facilities Committee’s recommended projects, and confirmed that the Facilities Committee was not assigned the task of determining the amount of dollars necessary to ask patrons for to fund the projects. Additionally, the Facilities Committee did not prioritize the identified projects.

Business Manager Cordell addressed the Trustees’ questions related to requirements for passage of both a Bond and a Levy, and the financial conditions and options connected with each funding source, including use of bond/levy dollars, general fund dollars, and lottery dollars. Further discussion was also held regarding the length of any bond or levy, and potential amounts to be considered by the Board.

Maintenance Supervisor Gilmore responded to Trustees’ questions related to site building settling activities that have taken place at the St. Maries High School Gym site.

Mr. Gilmore and Superintendent Kren responded to Trustees’ questions as to systems that are in place to document when facilities projects were completed, service records maintained, etc.

Chair Masterson led a discussion related to the Projects Proposal that was developed following the Facilities Committee’s identification of potential projects. Projects, including building material options and equipment associated therewith that have been discussed and considered with associated rough cost estimates included:

- Security and Surveillance Systems in all District Buildings
- St. Maries High School Science Room Upgrades
- UpRiver Gym Floor
- Heyburn Elementary Gym and Stage Refurbish
Chair Masterson explained that the preliminary costs associated with the above-referenced projects were provided free gratis by vendors familiar with the types of identified projects and were based on a very broad and general project outline. If the Board does approve moving forward with facilities upgrades, then an Architect would likely be hired, in-depth projects developed, bids solicited and received based on the developed project(s).

Following the discussions on the various identified facilities projects as needing upgrades or repairs, Trustees requested Maintenance Supervisor Gilmore and Superintendent Kren to prioritize the identified projects and place them on a schedule. The prioritized scheduled would be presented at the next Special Board Meeting to review and discuss the same.

Trustee Ashmead moved to table Agenda Item III C “Consider a Motion to Approve a School Plant Facilities Levy or School Bond Levy Election” until further information is developed, with a second by Trustee Hendrickx. Chair Masterson called for discussion, and none was forthcoming. The vote unanimously carried.

A tentative follow-up Board meeting was scheduled for Thursday, October 8, at 5:00 o’clock p.m., at the District Office.

As part of Agenda Item III D, Any Action Resulting from Executive Session, no additional action was called for nor commenced.

There being no further business for which the meeting was called, the meeting adjourned at 7:39 p.m., Monday, September 21, 2015.

/s/ KAREN M. ROBINSON
Donny Masterson, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk