

SURVEYS – GENERAL

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board Policy. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

SURVEYS CREATED BY A THIRD PARTY

Before the District administers or distributes a survey created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey upon request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

SURVEYS REQUESTING PERSONAL INFORMATION

School officials and staff members shall not request, nor disclose, the identity of any student who completes ANY survey containing one (1) or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian;
2. Mental or psychological problems of the student or the student's family;
3. Behavior or attitudes about sex;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom students have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The student's parent(s)/guardian(s) may:

1. Inspect the survey within a reasonable time of the request, and/or
2. Refuse to allow their student to participate in any survey requesting personal information. The school shall not penalize any student whose parent(s)/guardian(s) exercise this option.

INSTRUCTIONAL MATERIAL

A student's parent(s)/guardian(s) may, within a reasonable time of the request, inspect any instructional material used as part of their student's educational curriculum.

The term "instructional material", for purposes of this Policy, means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

COLLECTION OF PERSONAL INFORMATION FROM STUDENTS FOR MARKETING PROHIBITED

The term "personal information", for purposes of this section only, means individually identifiable information including: (1) a student's or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (4) telephone number, or (5) a Social Security identification number.

The District will not collect, disclose, or use student personal information for the purpose of marketing or selling that information or otherwise providing that information to others for that purpose.

The District, however, is not prohibited from collecting, disclosing, or using personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions such as the following:

1. College or other post-secondary education recruitment or military recruitment;
2. Book clubs, magazines, and programs providing access to low-cost literary products;
3. Curriculum and instructional materials used by elementary schools and secondary schools;
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful

data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;

5. The sale by students of products or services to raise funds for school-related or education-related activities;
6. Student recognition programs.

NOTIFICATION OF RIGHTS AND PROCEDURES

The Superintendent or designee shall notify students' parents/guardians of:

1. This Policy as well as its availability from the District Office upon request;
2. How to opt their student out of participation in activities as provided in this Policy;
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled;
4. How to request access to any survey or other materials described in this Policy.

This notification shall be given parents/guardians at least annually at the beginning of the school year and within a reasonable period after any substantive change in this Policy.

The rights provided to parents/guardians in this Policy transfer to the student, when the student turns 18 years of age or is an emancipated minor.

Policy Cross Reference:

Board Policy 500.01	Statement of Guiding Principles
Board Policy 500.02	Equal Education, Nondiscrimination and Sex Equity
Board Policy 504.01	Immunizations
Board Policy 602.01	Elementary School Curriculum
Board Policy 602.02	Middle School Curriculum
Board Policy 602.03	High School Curriculum

Legal Reference:

Idaho Code §32-717A	Parents' Access to Records and Information
20 U.S.C. 1232h	Protection of Pupil Rights

Policy History:

Adopted:	03/20/1975
Reviewed:	11/12/2012
Amended:	11/12/2012

STUDENT AND FAMILY PRIVACY RIGHTS CONSENT FORM

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. §1232h, requires the District to notify you and obtain consent or allow you to opt your student out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings (except those permitted under State law without parental notification). The following is a schedule of activities requiring parental notice and consent or opt-out for the upcoming school year. This list is not exhaustive and, for surveys and activities scheduled after the school year starts, the District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities and be provided an opportunity to opt their student out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.

NAME OF SURVEY OR SCREENING	GRADE LEVEL	DATE(S) ADMINISTERED	DESCRIPTION	PARENTAL CONSENT REQUIRED OR OPT OUT OPTION
Title I Student Survey	Grades K-6	End of Year	Satisfaction of Title I School-Wide Model	Yes
Center for Educational Effectiveness	Grades 4-12	End of Year	Measure Outcomes of Effective Schools	Yes
My College Options	Grades 7-12	Second Semester	Inform Individuals of Post-Secondary Options	Yes

If you wish to review any survey instrument or instructional material used in connection with any protected information or marketing survey, please submit a request to:

St. Maries Joint School District No. 41
 Superintendent of Schools
 240 S. 11th Street
 P. O. Box 384
 St. Maries, ID 83861
 208 245-2579

The Superintendent will notify you of the time and place where you may review these materials. You have the right to review a survey and/or instructional materials before the survey is administered to a student.

CONSENT FORM

I, the undersigned parent/guardian of _____,
give my consent for my student to take the _____

(survey name) on or about the _____ day of _____, _____.

DATE: _____

Parent Signature

Please return this form no later than the _____ day of _____,
to the following school official:

