

Policy Title: Activity Drivers

Policy No: 702.07

The procedures associated with the assignment and supervision of activity drivers and the safe operation of school busses for all school-related extracurricular and co-curricular activity trips will be established and administered by the Transportation Supervisor.

Drivers will enforce school policy in regard to behavior on regular routes. On extra-curricular trips, those certified personnel responsible for the students, in cooperation with the drivers, will be responsible for the behavior of the students.

Meals will be reimbursed in accordance with the current per diem allowance set by the State of Idaho.

Where per diem does not apply (less than three meals) reimbursement for room and meals away from St. Maries will be according to the State of Idaho rates.

Drivers must furnish receipts of payment in order to collect room expenditures.

On extended trips, drivers will be paid according to the pay scale adopted by the St. Maries Joint School District No. 41 Board of Trustees for actual driving time to the destination, or until released by the person in charge.

Activity drivers should refer to restrictions governing overtime and compensatory time.

Drivers on extended trips must keep accurate records of all required data.

Questions and complaints of bus operations will be directed to the Transportation Supervisor.

Policy Cross Reference:

Legal Reference:

Policy History:

Adopted:	11/05/1986
Reviewed:	01/19/2009
Reviewed:	02/09/2009
Amended:	02/09/2009
Reviewed:	06/11/2012
Amended:	06/11/2012