TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Devon Barta, Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus and Board Clerk Karen Robinson, Principals Jeffrey Andersen and Tammi Masters, and Maintenance Supervisor Joseph Gilmore

OTHERS PRESENT:

The meeting was called to order at 5:31 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Monday, January 29, 2018, by Chair Jody Hendrickx.

A motion was made by Trustee Reynolds and seconded by Trustee Barta that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. The Agenda stood as approved with four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Vice-Chair Kennelly joined the meeting at 5:36 p.m.

As part of Agenda Item C, Superintendent Holthaus led a discussion related to reviewing the Proposal for Wide Area Network. In October, representatives from the State Department of Education visited the District and shared information regarding the potential for the District to participate in the use of E-Rate and special grants to bring fiber optic capabilities to the District’s schools. The District has worked with Northwest Council for Computer Education from Coeur d’Alene regarding the broadband infrastructure grant opportunity. That group has evaluated the District’s e-rate spending and reimbursement and has prepared a DRAFT Request for Proposal for the Board’s consideration. The federal grant opportunity is intended to bring internet connectivity for rural schools in line with that available to urban school districts. Mrs. Holthaus further explained that if the Board approved the issuance of the Request for Proposals (RFP), then Northwest Council for Computer Education would advertise the RFP and solicit vendors who are interested in responding to the RFP. Superintendent Holthaus further shared with Trustees that if the project is successful and fiber optic is installed to support the District, it is likely that the successful bidder would lay additional cable that they could use to transport high speed internet to local customers, or current local internet providers such as the Gazette Record or Chickadee Wireless. The District has also been advised that Avery School District and Kootenai School District are also considering advertising a similar RFP for internet services. Currently, the District utilizes J & R Electronics as its internet provider, which firm would also have the opportunity to submit a bid on the proposed project. Superintendent Holthaus also advised Trustees that the DRAFT RFP has been submitted to the District’s legal counsel for
review, with a response not yet received. Following discussion, Superintendent Holthaus responded to Trustees’ questions. Trustee Barta advised that she would recuse herself from voting on the Agenda item to approve issuing the RFP because of potential conflicts of interest because of her relationship with the Gazette Record.

As part of the work session for District facilities planning, Superintendent Holthaus requested that Trustees consider the following when reviewing the District’s facility needs:

1. Safety of students, staff, and patrons
2. Educational opportunities for students
3. Fiscal responsibility for the District and its patrons
4. Additional facilities to recruit/retain staff members

Superintendent Holthaus distributed two documents for Trustees’ review and consideration:

1. Identified maintenance projects developed January 18, 2017, and updated June 12, 2017, and January 4, 2018. The list detailed priority projects and completed projects from April 1, 2016 through January 4, 2018. A copy will be filed with the meeting’s records.
2. Draft list of facilities projects with the following identified:
   a. Project Name
   b. Need/Impact
   c. Special Project Location
   d. Estimated Cost
   e. Building Location
   f. Maintenance Supervisor Notations
   g. Priority/Notes

Superintendent Holthaus led a review of the draft list of facilities projects, with Maintenance Supervisor Joseph Gilmore responding to Trustees’ questions regarding identified projects and facilities projects completed in the last couple of years. Trustees requested that the Heyburn plumbing upgrades be added to the draft list of facilities projects.

Maintenance Supervisor Gilmore and Superintendent Holthaus advised that some of the proposed projects have been identified for completion during the remainder of the 2017-2018 school year and the beginning of the 2018-2019 school year, utilizing identified maintenance dollars from both years’ budgets.

Following Trustees’ review of the draft projects, Trustees shared their desire to do on-site tours of all District facilities to support the Board’s continued work related to District facilities planning. The first on-site visit was scheduled for Monday, March 12, 2018, commencing at 3:00 p.m., prior to start of the regular monthly Board meeting at UpRiver Elementary School.

Trustees also discussed potential funding mechanisms to finance facilities projects, including a maintenance and facilities levy or a building bond levy.
Trustees directed Superintendent Holthaus and Supervisor Gilmore to re-work the draft list of projects and identify which projects will be designed and completed utilizing the maintenance budgets (2017-2018 and 2018-2019) and which projects are outside of the scope of the maintenance budgets.

As part of Agenda Item E, a motion was made by Trustee Dirlam, with a second by Trustee Reynolds to approve issuing Request for Proposal for Wide Area Network as presented subject to approval by counsel. Chair Hendrickx called for discussion, and none was forthcoming. Chair Hendrickx called for a roll call vote. The roll call vote on the motion was:

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<tr>
<td>Chair Jody Hendrickx</td>
<td>Aye</td>
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<tr>
<td>Vice-Chair Sandy Kennelly</td>
<td>Aye</td>
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<tr>
<td>Trustee Devon Barta</td>
<td>Recused</td>
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<tr>
<td>Trustee Peter Dirlam</td>
<td>Aye</td>
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<tr>
<td>Trustee Mark Reynolds</td>
<td>Aye</td>
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The motion carried with four affirmative votes.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Barta with a second by Trustee Reynolds, to adjourn the meeting at 7:22 p.m., Monday, January 29, 2018. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk