MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th Street, St. Maries, Idaho, Tuesday, May 8, 2018, at 4:30 p.m.

TRUSTEES PRESENT:  Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Devon Barta, Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT:  Superintendent Alica Holthaus, Business Manager Danette Cordell, Board Clerk Karen Robinson, Principals John Cordell, Nicole Goucher, and Tammi Masters

Dianna Badgett, Kathleen Davis, Elise Hamblin, Jenifer Miller, and Angela Schultz

OTHERS PRESENT:

The meeting was called to order at 4:31 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Tuesday, May 8, 2018, by Chair Hendrickx. Silent roll call was taken.

A motion was made by Trustee Reynolds and seconded by Trustee Dirlam that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. The Agenda stood approved with three affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Trustee Barta joined the meeting at 4:39 p.m.

Vice-Chair Kennelly joined the meeting at 5:06 p.m.

Business Manager Danette Cordell reviewed the 2018-2019 Budget planning process with Trustees, including:

- Projected School Demographics for 2018-2019 for UpRiver Elementary School, Heyburn Elementary School, St. Maries Middle School, and St. Maries High School/CEC, including:
  - Enrollment
  - Special Education Students and Level of Service
  - Staff (Administration, Certified, and Classified)
- Department Demographics (Maintenance, Transportation, Food Service, and District Office/Administration)
- Student Population = State Funding
  - Student Attendance
  - Support Units = Discretionary Funding
  - Support Units = Staff Funding for Certified and Classified Personnel
Separate Funding – Transportation and Food Services
- Mid Term Support Unit and End of Year Support Unit

- Support Unit Calculation
  - Projected Adjusted Total Support Units = 53.96

- State Legislation – Budget
  - Entitlement – Discretionary Funds
  - Salary Apportionment
  - Salary and Benefit Apportionment

- Revenues – General Fund and Other State Revenues

- 2018-2019 Proposed Budget (Preliminary)
  - Anticipated Revenue Changes
  - Anticipated Expenditure Changes

- Decision Units
  - Increase Kindergarten Instruction
  - Elementary Music Paraprofessional
  - Consolidate nine part-time custodians to five full-time custodians
  - Security Camera Upgrades
  - Budget Line Item for replacement of desks, tables, chairs
  - Food Service Delivery Van

Mrs. Cordell called for questions and discussion was held regarding:

- Projected cost of a full-time certified elementary music teacher
- Food Services deficit (greatly reduced in the past year)
- Process for determining which Decision Units to move forward to the Board of Trustees for their consideration (Administration decision based on greatest need across the District)
- Special Education staffing for 2017-2018 and 2018-2019
- St. Maries High School and St. Maries Middle School Elective Classes
- District Kindergarten Program with input taken from certified teachers in attendance

Chair Hendrickx thanked the teachers for being at the meeting and sharing their thoughts, input, and hard work.

Mrs. Cordell confirmed that the 2018-2019 Budget Hearing will be held Monday, June 11, 2018 at 6:30 o’clock p.m., at the District Office. Trustees were encouraged to forward comments or questions to Mrs. Cordell.

The audience members were excused at 5:41 p.m.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel for pursuant to Idaho Code Section 74-206(1)(a) for the Superintendent Contract and 74-206(1)(b) for the Superintendent Evaluation.
Trustee Barta moved that the Board, pursuant to Idaho Code Section 74-206(1)(a) and 74-206(1)(b) convene in executive session to:

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Kennelly seconded the motion, and the roll call vote for the motion was:

- Chair Jody Hendrickx: Aye
- Vice-Chair Sandy Kennelly: Aye
- Trustee Devon Barta: Aye
- Trustee Peter Dirlam: Aye
- Trustee Mark Reynolds: Aye

The meeting convened in executive session at 5:42 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, Trustees Devon Barta, Peter Dirlam, and Mark Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to the Superintendent’s Evaluation.

Superintendent Holthaus, Business Manager Cordell, and Clerk Robinson were excused at 5:46 p.m.

Discussion was held related to the Superintendent Contract and the Superintendent Evaluation process.

Superintendent Holthaus, Business Manager Cordell, and Clerk Robinson rejoined executive session at 6:03 p.m.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Dirlam to come out executive session, with a second by Trustee Barta. The motion carried with five affirmative votes, with the Board convening in open session at 6:04 p.m.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Kennelly, with a second by Trustee
Reynolds, to adjourn the meeting at 6:04 p.m., Tuesday, May 8, 2018. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk