MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Wednesday, May 23, 2018, at 4:30 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and
Trustees Devon Barta, Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette
Cordell, Board Clerk Karen Robinson, Principals John Cordell,
Nicole Goucher, and Tammi Masters, Chelcie Asbury, David
Atchison, Diana Badgett, Kristin Burns, Kathleen Davis, Angela
Schultz, Jamie Spooner, and Koreena Stowell

OTHERS PRESENT: Sammi Badgett

The meeting was called to order at 4:30 p.m., at the District Office, 240 S. 11th Street, St. Maries,
Idaho, on Wednesday, May 23, 2018, by Chair Hendrickx. Silent roll call was taken.

A motion was made by Trustee Reynolds and seconded by Trustee Barta that pursuant to Idaho
Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. The Agenda
stood approved with four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel
pursuant to Idaho Code Section 74-206(1)(a) and 74-206(1)(b).

Trustee Dirlam moved that the Board, pursuant to Idaho Code Section 74-206(1)(a) and 74-
206(1)(b) convene in executive session to:

(a) To consider hiring a public officer, employee, staff member or individual agent,
wherein the respective qualities of individuals are to be evaluated in order to fill a
particular vacancy or need. This paragraph does not apply to filling a vacancy in
an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or
charges brought against, a public officer, employee, staff member or individual
agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for
conducting further business or for adjournment.

Trustee Barta seconded the motion, and the roll call vote for the motion was:
The meeting convened in executive session at 4:31 p.m.

Persons present were Chair Jody Hendrickx, Trustees Devon Barta, Peter Dirlam, and Mark Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Vice Chair Sandy Kennelly joined executive session at 4:33 p.m., and acknowledged that the Board was in executive session.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Kennelly to come out executive session, with a second by Trustee Reynolds. The motion carried with five affirmative votes, with the Board convening in open session at 4:51 p.m.

Business Manager Danette Cordell and Superintendent Holthaus led a discussion related to preparation of the 2018-2019 Budget.

Trustees were provided updated information related to:

- General Fund Revenues:
  - 2017-2018 Amended Budget - Revenues
  - Estimated Changes to 2018-2019 Budget - Revenues
  - 2018-2019 Preliminary Proposed Budget - Revenues

- General Fund Expenditures:
  - 2017-2018 Amended Budget – Expenditures
  - Estimated Changes to 2018-2019 Budget – Expenditures

- General Fund Summary:
  - 2017-2018 Amended Fund Balance - $762,184
  - Additional Anticipated Changes to 2018-2019 Budget
  - 2017-2018 Amended Revenues, anticipated changes to the Budget, and 2018-2019 Preliminary Proposed Budget
Discussion was held related to the General Fund Balance, and the amount necessary to cover one month’s expenditures which is the minimum amount of $550,000.

Mrs. Cordell also reviewed the submitted decision units for consideration by the Board, together with costs associated therewith, possible revenue resources, and potential General Fund contributions:

- Increase Kindergarten Instruction – Option 1
  - Heyburn - Extend Opportunity – Increase .5 Certified to 1.0 Certified
  - UpRiver – Increase Part-Time Aide to Full-Time Aide
- Increase Kindergarten Instruction – Option 2
  - Heyburn - Full Day Kindergarten – Add 1.50 Certified and .5 Aid
  - UpRiver – Increase Part-Time Aide to Full-Time Aide
- Increase Kindergarten Instruction – Option 3
  - Heyburn – Full Day Kindergarten Add 1.50 Certified and 1.0 Aid
  - UpRiver – Increase Part-Time Aide to Full-Time Aide

- Elementary Music Paraprofessional
  - Heyburn and UpRiver Shared Position

- Consolidate nine part-time custodial positions to three full-time positions and three part-time positions

- Security Camera Systems – St. Maries High School and St. Maries Middle School

- Annual replacement of classroom desks, tables, and chairs (rotation basis)

- Replace Food Service delivery van

- Behavioral Intervention Program – one staff member
  - Paraprofessional OR
  - Certified

Trustees reviewed the decision unit options, with Mrs. Holthaus, Mrs. Cordell, Principals Goucher and Masters, kindergarten teacher Diana Badgett, teacher Chelcie Reynolds, and Maintenance Supervisor Joseph Gilmore, responding to Trustees’ questions and sharing their rational for the proposed decision units.

It was the consensus of Trustees to direct Superintendent Holthaus and Mrs. Cordell to develop a DRAFT 2018-2019 Budget for the June 11, 2018 Budget Hearing, utilizing the information provided at the meeting, including the presented decision units, with Option 2 for the full-day Kindergarten proposal and a classified paraprofessional for the elementary music program.

Chair Jody Hendrickx led a discussion related to school safety. Superintendent Holthaus advised that she has received one set of written comments from a patron as the result of the Community Forum that was held on May 16. Following discussion, Trustees directed Mrs. Holthaus to
prepare a Press Release to advise parents, patrons, staff, and students that the Board is continuing to accept comments related to school safety, and written comments should be directed to the Superintendent. Trustee Dirlam briefly shared information regarding Dan Bresnahan, a retired Marine and Seattle Police Officer, who is available to come and speak to the Trustees regarding school safety, facilities building security, firearms, professional development for staff, etc. Chair Hendrickx also advised that former District teacher Craig Wicks is an additional resource to consider as a school safety trainer. Superintendent Holthaus advised that there is a School Safety Commission that is able to come in and survey schools, assess risk management, and make recommendations. In addition, the District has a School Safety Committee that plans for school emergencies, and the District purchased an enhanced phone system in the summer of 2017 that has the availability of mass communication to parents in the event of emergencies. Chair Hendrickx further advised that he wanted to clarify that his personal position is not to arm staff members with firearms at this point, but rather to see if there is a desire and need to consider that option. Trustees also discussed the possibility of forming a Committee to review school safety and bring forth recommendations to the Trustees. Superintendent Holthaus also provided Trustees with a list of proposed facilities projects, some of which specifically target improvements to school safety.

Chair Hendrickx led a discussion related to training opportunities for School Board Trustees offered by the Idaho School Boards Association, which are reimbursable. Following discussion, a motion was made by Trustee Dirlam, with a second by Trustee Barta, to schedule training with the Idaho School Boards Association for Wednesday, June 27th at 4:30 p.m., at the District Office. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Trustee Kennelly, with a second by Trustee Dirlam, to accept the following employment resignations and retirement as presented:

- Nicole Rae Goucher – UpRiver Elementary School Teacher and Principal, effective at the end of the 2017-2018 contract year
- Judy Kay Novobielski-Muhs – Special Education Director, effective at the end of the 2017-2018 contract year
- Kristina Charlotte West – UpRiver Elementary School Teacher, effective at the end of the 2017-2018 contract year

The motion carried with five affirmative votes.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Dirlam, with a second by Trustee Kennelly, to adjourn the meeting at 6:06 p.m., Wednesday, May 23, 2018. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk