MINUTES OF THE SPECIAL MEETING/WORK SESSION OF THE BOARD OF
TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at
the District Office, 240 S. 11th Street, St. Maries, Idaho, Monday, July 2, 2018, at 7:30 a.m.

TRUSTEES PRESENT: Chair Jody Hendrickx and Trustee Peter Dirlam

TRUSTEES ABSENT: Vice-Chair Sandy Kennelly and Trustees Devon Barta and
Mark Reynolds

STAFF PRESENT: Superintendent Alica Holthaus, Principals Tammi Masters,
Board Clerk Karen Robinson, Kaisie Brede, and Todd Gilkey

OTHERS PRESENT:

COMMITTEE MEMBERS ABSENT
John Cordell – St. Maries High School Principal
Bridget Koroush – Parent
Laurie Martin – CASA Volunteer
Angela Schultz – St. Maries High School Counselor
Karissa Thorhaug – Parent

Superintendent Alica Holthaus convened the meeting/work session at 7:37 a.m., at the District

Superintendent Holthaus thanked the Committee members for attending the meeting.

Superintendent Holthaus distributed the DRAFT Policy 501.01 – School Attendance/Habitual
Truant which was prepared based on the Committee’s input from the June 27 Committee
meeting. Committee members reviewed the proposed Policy amendments.

Discussion was held related to:

- Number of student absences
- Process completed by staff to take K-12 daily attendance and the variations in the process
  per building and grade level
- Student classroom tardies, and how best to address excessive tardies without causing
  additional work to building office staff
  - Students grades 6-12 with three tardies to serve lunch detention
  - Students grades K-12 who have five tardies to receive a letter from the Building
    Principal, with the student referred to the Building Attendance Committee for
    further consideration

Superintendent Holthaus advised that additional draft amendments will be made to Policy 501.01
– School Attendance/Habitual Truant, and sent to the Committee members for further input. The
first draft will be submitted to the Board of Trustees for a first reading at the July 9, 2018 School
Board meeting.
Board Clerk Robinson shared comments from Committee members who were not able to attend the meeting.

There being no further business for which the meeting was called, the meeting/work session concluded at 8:21 a.m., Monday, July 2, 2018.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk