MINUTES OF THE SPECIAL MEETING/WORK SESSION OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th Street, St. Maries, Idaho, Wednesday, June 27, 2018, at 2:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx

TRUSTEES ABSENT: Vice-Chair Sandy Kennelly and Trustees Devon Barta, Peter Dirlam, and Mark Reynolds

STAFF PRESENT: Superintendent Alica Holthaus, Principals John Cordell and Tammi Masters, Board Clerk Karen Robinson, Kaisie Brede, Angela Schultz,

OTHERS PRESENT: Bridget Koroush – Parent

COMMITTEE MEMBERS ABSENT Todd Gilkey – St. Maries High School Athletic Director
Laurie Martin – CASA Volunteer
Karissa Thorhaug – Parent

Superintendent Alica Holthaus convened the meeting/work session at 2:13 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Wednesday, June 27, 2018.

Superintendent Holthaus led the Committee through the process of examining the following sample Attendance Policies to rate pros and cons of each:

- Idaho School Boards Association Sample Attendance Policy 3050A1
- Idaho School Boards Association Sample Attendance Policy 3050A2
- Idaho School Boards Association Sample Attendance Policy 3050A3
- Idaho School Boards Association Sample Attendance Policy 3050A4
- Idaho School Boards Association Sample Prosecuting Attorney Letter Form Letter 3040F1
- Idaho School Boards Association Sample School Truancy Referral Form 3040F2
- Boundary County School District No. 101 Attendance Policy (K-12)
- Kootenai School District No. 274

Based on the rating sheets, Superintendent Holthaus and Clerk Robinson committed to preparing the DRAFT revisions to Board Policy 501.01 – School Attendance/Habitual Truant, to incorporate the pros from each sample policy reviewed.

Further discussion was held related to:

- Number of allowed absences per semester – ten days rather than reference to 90%
- Reasons for excused absences
• Building Attendance Committee to meet once each month to review student absences, generate letters, meet with students/parents/guardians
• Potential for student retention/withholding credit due to excessive absences
• Addressing student consequences for excessive absences/tardies
• Student/parent/guardian appeal process
• Management of student classroom tardies at each school building

Next meeting was scheduled for Monday, July 2, 2018 at 7:30 a.m., at the District Office. A DRAFT of the proposed Policy amendments will be e-mailed to the Committee members prior to the next meeting.

There being no further business for which the meeting was called, the meeting/work session concluded at 3:57 p.m., Wednesday, June 27, 2018.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk