MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Monday, October 22, 2018, at 5:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice Chair Sandy Kennelly, Trustees
Devon Barta, Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Principals John Cordell and
Jeffrey Andersen, Business Manager Danette Cordell, Board
Clerk Karen Robinson, and Maintenance Supervisor Joseph
Gilmore

OTHERS PRESENT: Oron Gilmore – St. Maries Gazette Record

The meeting was called to order at 5:02 p.m., at the District Office, 240 S. 11th Street, St. Maries,
Idaho, on Monday, October 22, 2018, by Chair Jody Hendrickx.

A motion was made by Trustee Dirlam and seconded by Trustee Reynolds that pursuant to Idaho
Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair
Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with
four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel and
student discipline pursuant to Idaho Code Section 74-206(1)(a) and 74-206(1)(b).

Trustee Reynolds moved that the Board, pursuant to Idaho Code Section 74-206(1)(a) and 74-
206(1)(b) convene in executive session to:

(a) To consider hiring a public officer, employee, staff member or individual agent,
wherein the respective qualities of individuals are to be evaluated in order to fill a
particular vacancy or need. This paragraph does not apply to filling a vacancy in
an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or
charges brought against, a public officer, employee, staff member or individual
agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for
conducting further business or for adjournment.

Trustee Barta seconded the Motion, and the roll call vote for the Motion was:

Chair Jody Hendrickx Aye
The meeting convened in executive session at 5:04 p.m.

Persons present were Chair Jody Hendrickx, Trustees Devon Barta, Peter Dirlam, and Mark Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Discussion was held related to student discipline.

There being no further business requiring executive session, Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Barta to come out of executive session, with a second by Trustee Reynolds. The motion carried with four affirmative votes, with the Board convening in open session at 5:11 p.m.

Joseph Gilmore, Maintenance Supervisor, and Oron Gilmore, St. Maries Gazette Record reporter joined the meeting at 5:11 p.m.

Trustee Reynolds moved to table any action from executive session for Student 17-18-0154, with a second by Trustee Barta. Chair Hendrickx called for additional discussion, and none was forthcoming. The motion carried with four affirmative votes.

Superintendent Holthaus shared information related to Bryan Casey Chase’s employment and certification status. A motion was made by Trustee Barta, with a second by Trustee Reynolds, to declare that a hiring emergency existed for a physical education teacher at St. Maries Middle School, and to approve Alternative Authorization Emergency Provisional Certified Request to the Idaho Department of Education/Professional Standards for Bryan Casey Chase. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with four affirmative votes.

Superintendent Holthaus led a discussion related to the proposed St. Maries High School Sports Utility Building. On October 10th, the following individuals met at St. Maries High School to review the preliminary scope of the project, including: Donny Masterson, Lumberjack Booster Club representative, Pete Dirlam, Trustee/Patron working to develop the project, John Cordell, St. Maries High School Principal, Todd Gilkey, St. Maries High School Athletic Director, Mark Reynolds, Trustee/City of St. Maries representative, Larry Naccarato, Fire Chief, St. Maries Fire Protection District (SMFPD) Joshua Masterson, SMFPD, Tom Carver, City of St. Maries Mayor, Jack Buell, Benewah County Commissioner, and Frank Buell, patron. Superintendent Holthaus advised that subsequent to that meeting, the St. Maries Fire Protection District submitted a letter to the District related to the proposed project which addressed fire load and fire suppression water supply requirements. A copy of the letter was provided to Trustees. Discussion ensued
related to the letter, additional fire requirements, storage/student use, pole/block building construction, architectural requirements and involvement of licensed architect, location of proposed facility, and non-District fundraising. Trustee Reynolds volunteered to undertake research efforts related to the current and proposed water flow for fire suppression purposes.

Trustee Kennelly joined the meeting at 5:25 p.m.

As part of Agenda Item H, Superintendent Holthaus led a discussion related to facilities and the District’s retiring supplemental levy. Trustees were provided with a binder that included:

- Election information – campaign guidelines
- St. Maries Joint School District No. 41 supplemental levy history commencing May 15, 1979 through March 14, 2017
- Idaho Department of Building Safety reports covering inspection dates of September 28, 2017 and September 27, 2018
- Identified facilities projects rated Level 1 (critical to replace in 1-2 years) and Level 2 (poor – to replace within 2-4 years) for Heyburn Elementary School, St. Maries Middle School, St. Maries High School, UpRiver School, District Office, Bus Shop, and Maintenance Shop
- Future planning worksheets detailing options for Tort Levy, Supplemental Levy, Plant Facilities Levy, and Bond Election

Discussion ensued related to the identified Level 1 “critical” needs to be replaced in 1-2 years, and the Level 2 “poor” needs to be addressed in 2-4 years. A copy of the listing of facilities needs will be filed with the meeting’s records.

Further discussion ensued related to:

- Increased Benewah County property tax values
- District’s retiring $2,073,385 two-year supplemental levy and the absolute necessity of maintaining a supplemental levy to operate the District on a day-to-day basis
- Bond Election vs. Plant Facilities Levy
- Levy dates: March, May, August, and November
- Duration of Supplemental Levy – typically two-year levies
- Timing to run Supplemental Levy and/or Facilities Levy
- District repair and maintenance of existing facilities vs. construction of new facilities
- Facilities projects that could potentially be covered with annual Maintenance Budget
- Communication processes with patrons:
  - Transparency
  - Identification of past completed projects
  - Identification of planned projects for first year, second year, etc.
  - Social Media – District webpage and District/School Facebook pages
  - Development of video to document facilities needs
  - Amount/length of levy/election to address facilities
  - Development of Supplemental Levy/Plant Facilities timeline(s)
o District’s improved positive perception as reflected by parents, staff, patrons, and community members
o Community involvement to distribute/share information for both the Supplemental Levy and any potential Facilities Levy
o Proposed revised Idaho State Department of Education school funding formula

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Barta with a second by Trustee Kennelly, to adjourn the meeting at 6:44 p.m., Monday, October 22, 2018. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk