MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Thursday, May 30, 2019, at 5:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and
Trustees Devon Barta, Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette
Cordell, and Board Clerk Karen Robinson

OTHERS PRESENT: Oron Gilmore – St. Maries Gazette Record

The meeting was called to order at 5:00 p.m., at the District Office, 240 S. 11th Street, St. Maries,
Idaho, on Thursday, May 30, 2019, by Chair Jody Hendrickx.

A motion was made by Trustee Barta and seconded by Trustee Reynolds that pursuant to Idaho
Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair
Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with
five affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel
pursuant to Idaho Code Section 74-206(1)(b).

Trustee Kennelly moved that the Board, pursuant to Idaho Code Section 74-206(1)(b) convene in
executive session to:

(b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of;
or to hear complaints or charges brought against, a public officer, employee, staff
member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for
conducting further business or for adjournment.

Trustee Barta seconded the motion, and the roll call vote on the motion was:

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<tr>
<th>Trustee</th>
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<tr>
<td>Chair Jody Hendrickx</td>
<td>Aye</td>
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<tr>
<td>Vice-Chair Sandy Kennelly</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Devon Barta</td>
<td>Aye</td>
</tr>
<tr>
<td>Trustee Peter Dirlam</td>
<td>Aye</td>
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<tr>
<td>Trustee Mark Reynolds</td>
<td>Aye</td>
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The motion carried with five affirmative votes, and the meeting convened in executive session at 5:02 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Devon Barta, Peter Dirlam, and Mark Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Reynolds to come out of executive session, with a second by Trustee Barta. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes, with the Board convening in open session at 5:19 p.m.

Chair Hendrickx led a discussion regarding the 2019 Idaho School Boards Association Convention which is scheduled for November 6-8 in Coeur d’Alene. Chair Hendrickx, Vice-Chair Kennelly, Trustee Dirlam, Trustee Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson confirmed their attendance at the upcoming Convention. Board Clerk Robinson will complete the registration process.

Superintendent Holthaus introduced Agenda Item F – 2019-2020 Budget Workshop. While the District did successfully pass its two-year Supplemental Levy on May 21 in the amount of $2,073,385 each year for two years for a total of $4,146,770, the District still must address projected budget shortfalls for the 2019-2020 school year.

Business Manager Cordell reviewed the following with the Trustees that was used in developing the proposed 2019-2020 Budget:

- Removed $32,407 local contributions and donations from proposed Budget
- Expected decrease in State entitlement dollars due to decreased student enrollment. Support units will decrease by approximately two units, resulting in a loss of approximately $200,000
- $49,231 estimated changes to anticipated General Fund Revenues (increase)
- $99,658 estimated increases to General Fund Expenditures
- Anticipated Changes to Budget:
  - Increased insurance premiums = $85,000
  - Classified Salary Schedule Movement = $24,150
  - PERSI rate increase – Certified and Administration = $21,500
  - Increased property liability insurance = $1,415

Trustees discussed the projected loss of student enrollment, which is expected across the District, with Heyburn Elementary School and St. Maries High School projected to have the greatest enrollment reductions. Superintendent Holthaus advised that the District’s administrative team
has been meeting to look at options to cover staffing needs including filling certified vacancies with current staff members in some selected areas.

Additionally, the Murray Group, who handles the District’s insurance benefits, will be working with the District to identify various options for insurance plans to be considered for the 2019-2020 school year. The District’s negotiation process will include review of those various insurance plans and options.

Trustees also discussed any proposed certified staff raises, and it was confirmed that any raises would be discussed and developed through the District’s negotiations process with St. Maries Education Association. Trustee Reynolds also requested information related to the dollar value spent by the District on outside contractors.

Superintendent Holthaus further advised that the District does budget each year for textbooks. During the 2018-2019 school year, the textbook cycle included proposed adoption of Science curriculum. However, the State Department of Education was still in the process of writing Science standards, so an approved list of Science textbooks was not adopted at the State level. The District did use the budgeted Science textbook dollars to address Special Education curriculum needs. Science curriculum will be reviewed during the 2019-2020 school year.

Mrs. Cordell also reviewed the following decision units:

- St. Maries Middle School wrestling mat = $8,900
- St. Maries High School science tables (no cost available at this time)
- Heyburn Elementary School basement egress = $60,000
- Behavior Technician = $21,000 (use Medicaid dollars)

Both Mrs. Cordell and Mrs. Holthaus advised the Board that, at this time, it is not their recommendation to consider using fund balance dollars to support the purchase of the requested decision units.

Mrs. Cordell thanked the Board for their time and attention to developing the 2019-2020 proposed Budget. She cautioned that the proposed Budget is fluid and constantly changing.

Trustees also discussed Governor Brad Little’s Task Force to review State education funding. Meetings for the Task Force will begin in June, with Chair Hendrickx serving on the Task Force. Chair Hendrickx advised that he believes rural education funding will be extensively reviewed by the Task Force.

A motion was made by Trustee Kennelly, with a second by Trustee Barta to approve the following employment resignations:

- Christopher William Henry Asbury – St. Maries High School Boys Junior Varsity Basketball Coach
- Jessica Lynne Chaney – Heyburn Elementary School Instructional Assistant
Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with five affirmative votes.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Reynolds with a second by Trustee Barta, to adjourn the meeting at 5:47 p.m., Thursday, May 30, 2019. Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk