MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th Street, St. Maries, Idaho, Tuesday, October 1, 2019, at 5:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell

TRUSTEES ABSENT: Vice-Chair Sandy Kennelly

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson

OTHERS PRESENT:

The meeting was called to order at 5:01 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Tuesday, October 1, 2019, by Chair Jody Hendrickx.

A motion was made by Trustee Reynolds and seconded by Trustee Dirlam that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Sections 74-206(1)(a) and 74-206(1)(b).

Trustee Dirlam moved that the Board, pursuant to Idaho Code Sections 74-206(1)(a) and 74-206(1)(b) convene in executive session to:

(a) Idaho Code §74-206(1)(a) - To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Reynolds seconded the motion, and the roll call vote on the motion was:

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<th>Trustee</th>
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<td>Chair Jody Hendrickx</td>
<td>Aye</td>
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<tr>
<td>Vice-Chair Sandy Kennelly</td>
<td>Absent</td>
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Persons present were Chair Jody Hendrickx, Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Reynolds to come out of executive session, with a second by Trustee Terrell. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes, with the Board convening in open session at 5:04 p.m.

Superintendent Holthaus advised that Trustee Candidate Mark L. Reynolds was the only candidate to submit a Declaration of Candidacy and a Petition of Candidacy for the Zone 3 Trustee position which is up for election on November 5, 2019. A motion was made by Trustee Terrell, with a second by Trustee Dirlam, to declare Trustee Candidate Mark L. Reynolds elected for Trustee Zone 3, to serve a term of four years covering the period January 1, 2020 to January 1, 2024. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes. The Declaration of Candidate Elected for Mark L. Reynolds as Trustee in Zone 3 will be filed with the meeting’s records. The Board Clerk was directed to prepare a Certificate of Election to Trustee Reynolds.

Superintendent Holthaus advised that Trustee Candidate Sandy S. Kennelly was the only candidate to submit a Declaration of Candidacy and a Petition of Candidacy for the Zone 4 Trustee position which is up for election on November 5, 2019. A motion was made by Trustee Dirlam, with a second by Trustee Reynolds, to declare Trustee Candidate Sandy S. Kennelly elected for Trustee Zone 4, to serve a term of four years covering the period January 1, 2020 to January 1, 2024. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes. The Declaration of Candidate Elected for Sandy S. Kennelly as Trustee in Zone 4 will be filed with the meeting’s records. The Board Clerk was directed to prepare a Certificate of Election to Trustee Kennelly.

Superintendent Holthaus advised that Trustee Candidate Jody A. Terrell was the only candidate to submit a Declaration of Candidacy and a Petition of Candidacy for the Zone 5 Trustee position which is up for election on November 5, 2019. A motion was made by Trustee Dirlam, with a second by Trustee Reynolds, to declare Trustee Candidate Jody A. Terrell elected for Trustee Zone 5, to serve a term of four years covering the period January 1, 2020 to January 1, 2024. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes. The Declaration of Candidate Elected for Jody A. Terrell as Trustee in Zone 5
Superintendent Holthaus advised Trustees that with the increase in the number of students qualifying for special education services, the District needs to add an additional Transportation Department Paraprofessional Aid to support and comply with mandated Student Individual Education Programs. A motion was made by Trustee Reynolds, with a second by Trustee Dirlam to add one bus paraprofessional aid position for approximately 19.50 hours per week. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes.

Superintendent Holthaus advised Trustees that the District is experiencing an increase in the number of students qualifying for Special Education services at St. Maries High School with the enrollment of students new to the District. Because of the increased enrollment, the District is recommending to fill one Special Education Paraprofessional position at St. Maries High School which has been vacant for a period of time, as well as adding an additional Special Education Paraprofessional position. A motion was made by Trustee Reynolds, with a second by Terrell, to add one St. Maries High School paraprofessional position for approximately six to seven hours per day. Chair Hendrickx called for discussion and Superintendent Holthaus explained that there is a great amount of paper documentation that is required for each student receiving special services, and the District needs to make sure that it is providing all services required under students’ Individual Educational Programs. Additionally, some of such services are eligible for Medicaid reimbursement. The motion carried with four affirmative votes.

A motion was made by Trustee Reynolds, with a second by Trustee Terrell, to approve the following employment hires:

- Employment Hires
  - Barbara Beth Malvinni - St. Maries High School Special Education Paraprofessional
  - Rebecca Sue Stoltzfus - St. Maries High School Special Education Paraprofessional
  - Jaclyn Rae Talbot – Substitute Teacher and Substitute Instructional Assistant
  - Returning Substitutes: Substitute Teachers and Substitute Paraprofessionals Update
  - 2019-2020 Winter Coaching Assignments Update

Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes. A copy of the 2019-2020 Returning Substitutes: Substitute Teachers and Substitute Paraprofessionals Update and the 2019-2020 Winter Coaching Assignments Update will be filed with the meeting’s records.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Terrell, with a second by Trustee Reynolds,
to adjourn the meeting at 5:12 p.m., Tuesday, October 1, 2019. Chair Hendrickx called for further discussion and none was forthcoming. The motion carried with four affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Chair

KAREN M. ROBINSON
Karen M. Robinson, Board Clerk