MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Monday, October 28, 2019, at 4:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and
Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Board Clerk Karen Robinson,
and Principal Jeffrey Andersen

OTHERS PRESENT: Student 19-20-0178 and Parent

David Brinkman, Idaho School Boards Association Leadership
Development Specialist

The meeting was called to order at 4:01 p.m., at the District Office, 240 S. 11th Street, St. Maries,
Idaho, on Monday, October 28, 2019, by Chair Jody Hendrickx.

A motion was made by Vice-Chair Kennelly and seconded by Trustee Reynolds that pursuant to
Idaho Code Section 74-204, the Board of Trustees amends and approves the October 28, 2019
Special Board Meeting Amended Agenda as follows:

1. Add Agenda Item G as follows:

   G. Review and Consider a Motion to Accept the Resignation of Adam John Stewart, St.
Maries High School English Teacher, and to Release Employee from 2019-2020
Category 1 Certified Personnel Contract for the reason that Mr. Stewart’s letter of
resignation was received on Monday, October 28, 2019, after the Special Board
Meeting Agenda was posted, and further that time is of the essence for the Board of
Trustees to address the personnel matter.

Chair Hendrickx called for discussion, and none was forthcoming. The Agenda stood as
amended with five affirmative votes. Board Clerk Robinson confirmed with Trustees that the
Amended Agenda had been posted in all normal posting places as well as the District Website on

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel
pursuant to Idaho Code Sections 74-206(1)(a) – personnel and 74-206(1)(b) – student discipline
and personnel.

Trustee Reynolds moved that the Board, pursuant to Idaho Code Sections 74-206(1)(a) and 74-
206(1)(b) convene in executive session to:
(a) Idaho Code §74-206(1)(a) - To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Terrell seconded the motion, and the roll call vote on the motion was:

- Chair Jody Hendrickx: Aye
- Vice-Chair Sandy Kennelly: Aye
- Trustee Peter Dirlam: Aye
- Trustee Mark Reynolds: Aye
- Trustee Jody Terrell: Aye

The motion carried with five affirmative votes, and the meeting convened in executive session at 4:02 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell, Superintendent Alica Holthaus, and Board Clerk Karen Robinson.

Discussion was held related to personnel.

Principal Jeffrey Andersen, Student No. 19-20-0178, and Parent joined the meeting at 4:13 p.m.

Chair Hendrickx conducted the student expulsion hearing brought before the Board of Trustees as the result of the student’s violation of Board Policy and Idaho Code.

Student 19-20-0178 and Parent were excused at 4:30 p.m.

Further discussion was held related to student discipline.

Principal Andersen was excused at 4:40 p.m.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Vice-Chair Kennelly to come out of executive session, with a second by Trustee Dirlam. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes, with the Board convening in open session at 4:41 p.m.
As part of Agenda Item E, a motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to readmit Student 19-20-0178 under the terms of a Behavior Contract to be prepared by Principal Andersen. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

As part of Agenda Item F, a motion was made by Trustee Reynolds, with a second by Vice-Chair Kennelly, to approve the following employment hires and to accept the following resignation:

- **EMPLOYMENT:**
  - Allan Jess Becktel – Substitute Teacher and Substitute Paraprofessional
  - Shona Lee Reiss – Transportation Department – Transportation Department Bus Aid (Increased Hours)
- **RESIGNATION:**
  - Cindy Lou Wolff – St. Maries High School Special Education Paraprofessional

Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

As part of added Agenda Item G, a motion was made by Vice-Chair Kennelly, with a second by Trustee Dirlam, to accept the resignation of Adam John Stewart, St. Maries High School English Teacher, and to Release Employee from his 2019-2020 Category 1 Certified Personnel Contract. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

As part of Agenda Items H and I, Superintendent Holthaus led a discussion regarding Special Education staffing needs and how the process is vetted to determine if additional staffing is warranted. A motion was made by Trustee Reynolds, with a second by Vice-Chair Kennelly, to approve adding a Special Education Paraprofessional Position at St. Maries Middle School. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to approve adding a Special Education Paraprofessional Position at Heyburn Elementary School. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with five affirmative votes.

Trustee Dirlam exited the meeting at 4:47 p.m., and Trustees took a personal break.

Chair Hendrickx introduced David Brinkman, Idaho School Boards Association Leadership Development Specialist.

Mr. Brinkman conducted the Board training on behalf of the Idaho School Boards Association from 5:00 p.m., to 8:06 p.m.
The Board training included:

- Review of Idaho Code Sections 33-500 et seq., Governance of Schools
- Trustees’ and Superintendent’s roles, duties, and powers
- Open Meeting Law and best practices related thereto
- Executive Session
- Code of Ethics for Board Members

Mr. Brinkman responded to Trustees’ questions related to the training topics.

There being no further business for which the meeting was called, Chair Hendrick called for a motion to adjourn. A motion was made by Trustee Terrell with a second by Trustee Reynolds, to adjourn the meeting at 8:07 p.m., Monday, October 28, 2019. Chair Hendrick called for further discussion, and none was forthcoming. The motion carried with five affirmative votes.

/s/ JODY HENDRICK
Jody Hendrick, Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk