MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Thursday, February 20, 2020, at 4:00 p.m.

TRUSTEES PRESENT: 
Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, Trustees
Peter Dirlam, and Mark Reynolds

TRUSTEES ABSENT: 
Jody Terrell

STAFF PRESENT: 
Superintendent Alica Holthaus, Business Manager Danette
Cordell, and Board Clerk Karen Robinson

OTHERS PRESENT:
The meeting was called to order at 4:02 p.m., at the District Office, 240 S. 11th Street, St. Maries, Idaho, on Thursday, February 20, 2020, by Chair Jody Hendrickx.

A motion was made by Trustee Dirlam and seconded by Trustee Reynolds that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Sections 74-206(1)(a) – personnel and 74-206(1)(b) – the Superintendent Evaluation and personnel.

Vice-Chair Kennelly moved that the Board, pursuant to Idaho Code Sections 74-206(1)(a) and 74-206(1)(b) convene in executive session to:

(a) Idaho Code §74-206(1)(a) - To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Dirlam seconded the motion, and the roll call vote on the motion was:
The motion carried with four affirmative votes, and the meeting convened in executive session at 4:03 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, Trustees Peter Dirlam and Mark Reynolds, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel from 4:03 p.m., to 4:12 p.m.

Superintendent Holthaus and Business Manager Cordell were excused at 4:13 p.m.

Discussion was held related to the Superintendent’s Evaluation from 4:13 p.m., to 4:27 p.m.

Business Manager Cordell re-joined executive session at 4:27 p.m.

Further discussion was held related to the Superintendent’s evaluation from 4:27 p.m., to 4:33 p.m.

Superintendent Holthaus re-joined executive session at 4:34 p.m.

Further discussion was held related to the Superintendent’s evaluation until 4:38 p.m.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Dirlam to come out of executive session, with a second by Trustee Reynolds. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with four affirmative votes, with the Board convening in open session at 4:38 p.m.

Chair Hendrickx led a brief discussion related to additional training opportunities available to the Board of Trustees that is offered through the Idaho School Boards Association. Trustees will review their personal and work calendars for their availability for an additional training opportunity.

As part of Agenda Item F, a motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to affirm the Superintendent’s placement of Employee 19-20-0003 on Administrative Leave. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with four affirmative votes.

As part of Agenda Item G, a motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to terminate employee 19-20-0003 effective immediately. Chair Hendrickx
called for discussion, and none was forthcoming. The motion carried with four affirmative votes.

As part of Agenda Item H, a motion was made by Vice-Chair Kennelly, with a second by Trustee Dirlam, to approve the following employment hires and to accept the following resignation:

- **EMPLOYMENT:**
  - Kylie Nicole Emery – Substitute Teacher and Substitute Paraprofessional
  - Heidi Dawn Jean Scott – Substitute Teacher and Substitute Paraprofessional
  - Israel Jeremiah Jarvis – UpRiver School Special Education Paraprofessional
  - Jason Robert Ryan – Substitute Teacher, Substitute Paraprofessional, and Substitute Secretary
  - 2019-2020 Spring Coaching Assignments Update
- **RESIGNATION:**
  - Kimberly Ann O’Connor – St. Maries High School Girls Varsity Basketball Coach

Chair Hendrickx called for discussion, and clarification was made on the resignation that it was for Ms. O’Connor’s coaching position only. The motion carried with four affirmative votes. A copy of the updated 2019-2020 Spring Sports Coaches list will be filed with the meeting’s records.

As part of Agenda Item I, a motion was made by Trustee Reynolds, with a second by Vice-Chair Kennelly, to approve and offer Superintendent Alica Holthaus a two-year contract for the 2020-2021 and 2021-2022 school years, subject to modification at such time as any administration salaries are considered for increases. Chair Hendrickx called for discussion, and none was forthcoming. The motion carried with four affirmative votes.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Vice-Chair Kennelly, with a second by Trustee Dirlam, to adjourn the meeting at 4:54 p.m., Thursday, February 20, 2020. Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with four affirmative votes.

\[/s/\] JODY HENDRICKX
Jody Hendrickx, Chair

\[/s/\] KAREN M. ROBINSON
Karen M. Robinson, Board Clerk