MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the Board Room at the District Office, 240 S. 11th
Street, St. Maries, Idaho, Wednesday, April 1, 2020, at 12:00 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, Trustees
Mark Reynolds and Jody Terrell

TRUSTEES ABSENT: Peter Dirlam

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette
Cordell, and Board Clerk Karen Robinson

OTHERS PRESENT:

The meeting was called to order at 12:05 p.m., at the District Office, 240 S. 11th Street, St.
Maries, Idaho, on Wednesday, April 1, 2020, by Chair Jody Hendrickx. Trustee Jody Terrell
joined the meeting via teleconference at 12:05 p.m.

A motion was made by Trustee Reynolds and seconded by Vice-Chair Kennelly that pursuant to
Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair
Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with
four affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

As part of Agenda Item C, a motion was made by Trustee Terrell, with a second by Trustee
Reynolds, to re-number Board Policy 401.22 – Employing Retired Teachers and Administrators
to Board Policy 402.10 – Employing Retired Teachers and Administrators. Chair Hendrickx
called for discussion and Superintendent Holthaus advised that the only change to the Policy is
the Policy Number. The motion carried with four affirmative votes.

As part of Agenda Item D, a motion was made by Vice-Chair Kennelly, with a second by
Trustee Reynolds, to ratify Superintendent Holthaus’ decision to continue school closures to
students from April 6, 2020 through April 19, 2020 due to Coronavirus (COVID-19). Chair
Hendrickx called for discussion, and Superintendent Holthaus distributed the following items to
Trustees:

- A list of questions related to Coronavirus and staff return to work on April 6 presented by
  St. Maries Education Association that were submitted to Superintendent Holthaus.
  Superintendent Holthaus’ responses to said questions were likewise shared.
- Document entitled “St. Maries Joint School District #41 Staff Return to Work Plan –
  April 6, 2020” prepared by the District based on current information available on the
  Families First Coronavirus Response Act website. Superintendent Holthaus advised that
  the District’s legal counsel reviewed the document and approved the same. The
document will be shared with certified and classified staff on April 1. Discussion was
  held related to:
    o District will make every effort to hold staff harmless regarding individual payroll
    o Governor Little announced a 1% holdback in the funding distribution to Idaho
      School Districts, effective with the May distribution payment
Preliminary indications are that School Districts could expect an additional 5% holdback in State funding for the 2020-2021 school year
- Districts are statutorily required to pay certified staff members based on their current contracts
- School District budget will be very tight as the State attempts to stimulate the economy as the result of the Coronavirus

- Free Grab & Go Meals for ALL Children, ages 1-18, with 16 approved bus stops and building locations listed
  - United States Department of Agriculture has temporarily lifted some meal delivery criteria such as students do not need to be present to receive meals
  - Food Services Budget should experience no economic loss as the result of the Grab & Go Meals
- Sample of worksheet developed by Heyburn Elementary School Principal Tammi Masters to support at-home learning activities for students

Superintendent Holthaus responded to Trustees’ questions, including the potential expectation that the closures of school to students could extend to May 1 which will be a determination made by the State Board of Education. Discussion also ensued regarding any savings that the District might experience due to students not being in the buildings, such as extra-curricular costs for transportation, coaching, etc. Superintendent Holthaus advised that personnel will continue to be a fixed expense, even if students are not in attendance, and it will continue to be the District’s goal to hold staff harmless as much as possible regarding payroll. Discussion also ensued regarding planning and preparing for the 2020-2021 Budget which will be greatly impacted as the result of the Coronavirus. Following discussion, Chair Hendrickx called for a vote on the motion, and the motion carried with four affirmative votes.

As part of Agenda Item E, Superintendent Holthaus advised Trustees that there are various policies and procedures that are in place that are impacted by the Families First Coronavirus Response Act (FFCRA) which need to be temporarily suspended so as to not be in conflict with the FFCRA. A motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to suspend conflicting portions of any Board policies and to direct the Superintendent to suspend any procedures and policies that conflict with the Coronavirus Response Act until December 31, 2020, when the Families First Coronavirus Response Act (FFCRA) expires. Chair Hendrickx called for further discussion and none was forthcoming. Chair Hendrickx called for a vote on the motion, and the motion carried with four affirmative votes.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Reynolds, with a second by Trustee Terrell, to adjourn the meeting at 12:35 p.m., Wednesday, April 1, 2020. Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with four affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk