MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES
JOINT SCHOOL DISTRICT NO. 41 held in the District Office, 240 South 11th Street, St.
Maries, Idaho, Wednesday, June 3, 2020, at 5:30 p.m.

TRUSTEES PRESENT: Vice-Chair Sandy Kennelly and Trustees Pete Dirlam, Mark
Reynolds, and Jody Terrell

TRUSTEES ABSENT: Chair Jody Hendrickx

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette
Cordell, and Board Clerk Karen Robinson, Kathleen Davis,
Joseph Gilmore, Monique Huddleston, and Koreena Stowell

OTHERS PRESENT:

The meeting was called to order at 5:32 p.m., at the District Office, 240 South 11th Street, St.
Maries, Idaho, on Wednesday, June 3, 2020, by Vice-Chair Sandy Kennelly.

A motion was made by Trustee Reynolds and seconded by Trustee Terrell that pursuant to Idaho
Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Vice-Chair
Kennelly called for discussion and none was forthcoming. The Agenda stood as approved with
four affirmative votes.

Vice-Chair Kennelly led the Pledge of Allegiance.

Business Manager Danette Cordell and Superintendent Alica Holthaus continued the review of
the 2020-2021 Budget planning process for Trustees’ consideration.

The review included the updated comparison of the 2020-2021 proposed General Fund Budget
based on comparison of 52.03 support units and 51.34 protected support units as is determined
by student enrollment and attendance. Discussion ensued related to:

- Preliminary targeted General Fund balance
- Preliminary local and State revenues
- Estimated changes to Budget expenditures

Mrs. Cordell and Mrs. Holthaus also reviewed the following areas which the Board could
consider regarding recouping some of the anticipated lost State funding:

- Changes to Blue Cross Insurance as will be determined by the outcome of Negotiations
  between the District and St. Maries Education Association
- Reduce certified staff by 3.0 FTE

Mrs. Cordell and Mrs. Holthaus also led a discussion regarding areas which the Board could
consider in the event a January 2021 additional holdback is implemented by the Idaho State
Department of Education, including:
Defer textbook purchases
Defer classroom desks and chairs purchases
Defer transfer to Plant Facilities
Utilize a portion of the General Fund balance, while maintaining Auditors’ recommended available balance to carry the District through periods of low cash flow

Discussion ensued regarding the proposed reduction of 3.0 FTE, including the option of retaining sixth grade students at UpRiver School, together with an assigned certified teacher for that grade level.

Further discussion ensued related to the following budget areas:

- One-time federal COVID19 stimulus dollars
- Leadership premiums (not being funded by the State for 2020-2021)
- Professional Development funding
- Transportation funding
- Extra-curricular funding/costs and effect COVID19 will have on offering student athletics programs during 2020-2021
- Decision units previously submitted and now deferred/postponed
- Deferral of any expansion of sports programs/coaching positions and Title IX considerations related to any donated funds to support individual sports programs
- Review of anticipated student participation in 2020-2021 middle school and high school athletics and Coach Staffing Rubric for determination of number of coaches assigned for various sports programs
- Rationale for reduction of number of certified teachers based on declining student enrollment and FTE State funding calculations
- Potential to close open enrollment options at St. Maries Middle School as was previously implemented by the Board of Trustees for Heyburn Elementary School.

Following discussion, Trustees directed Mrs. Cordell to move forward with preparations for the June 8, 2020 Budget Hearing based on reduction of 2.0 FTE certified teachers.

Superintendent Holthaus and Maintenance Supervisor Joseph Gilmore led a discussion related to identified proposed facilities projects to be completed within the facilities maintenance budget/fund. Scheduled projects will continue as planned.

There being no further business for which the meeting was called, Vice-Chair Kennelly called for a motion to adjourn. A motion was made by Trustee Terrell with a second by Trustee Reynolds, to adjourn the meeting at 6:48 p.m., Wednesday, June 3, 2020. Vice-Chair Kennelly called for further discussion, and none was forthcoming. The motion carried with four affirmative votes.

/s/ SANDY KENNELLY
Sandy Kennelly, Board Vice-Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk