MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the Multi-Purpose Room at St. Maries High School, 424 Hells Gulch Road, St. Maries, Idaho, Wednesday, May 20, 2020, at 5:30 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson, Jacqueline Johnson, Kathleen Davis, and Monique Huddleston

OTHERS PRESENT:

The meeting was called to order at 5:34 p.m., at the Multi-Purpose Room at St. Maries High School, 424 Hells Gulch Road, St. Maries, Idaho, on Wednesday, May 20, 2020, by Chair Jody Hendrickx.

A motion was made by Vice-Chair Kennelly and seconded by Trustee Reynolds that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting that was Amended by the Board Clerk on May 18, 2020 to correct a typographical error. Chair Hendrickx called for discussion and none was forthcoming. The Amended Agenda stood as approved with five affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Sections 74-206(1)(b) personnel.

Trustee Reynolds moved that the Board, pursuant to Idaho Code Section 74-206(1)(b) convene in executive session to:

   (b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Vice-Chair Kennelly seconded the motion, and the roll call vote on the motion was:

   Chair Jody Hendrickx  Aye
   Vice-Chair Sandy Kennelly  Aye
   Trustee Peter Dirlam  Aye
   Trustee Mark Reynolds  Aye
   Trustee Jody Terrell  Aye
The motion carried with five affirmative votes, and the meeting convened in executive session at 5:36 p.m.

The meeting relocated to the IEN Room for executive session at 5:37 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel from 5:37 p.m., to 5:56 p.m.

At 5:57 p.m., the meeting was relocated to the Multi-Purpose Room at St. Maries High School, 424 Hells Gulch Road, St. Maries, Idaho.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Dirlam to come out of executive session, with a second by Trustee Terrell. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes, with the Board convening in open session at 5:59 p.m.

Superintendent Holthaus shared a staff e-mail which was sent to the Board of Trustees by a certified District employee on May 11, 2020 at 4:38 p.m. The e-mail related to the proposed amendments to the 2019-2020 school calendar which was included on the May 11 regular School Board Meeting Agenda that commenced at 5:30 p.m. Trustee Reynolds expressed thanks to the staff member for self-identification and sharing their perspective on the proposed calendar amendments.

Business Manager Danette Cordell and Superintendent Alica Holthaus continued the review of the 2020-2021 Budget planning process with Trustees. Mrs. Cordell confirmed to Trustees that the State Department of Education confirmed that there will be a five percent (5%) holdback to all Idaho School Districts for the 2020-2021 school year, as well as the possibility of an additional holdback in January 2021. Additional preliminary information shared included:

- General Fund Revenues for local revenues and State revenues and General Fund Expenditures:
  - 2019-2020 Amended Budget
  - Estimated changes to the Budget
  - 2020-2021 Proposed Budget (preliminary calculations based on estimated student enrollment, support units as determined by the State, current staff movement, new staff hires, etc.)
- Anticipated Changes to the Budget
- Budget Adjustments to Consider (insurance increases currently in negotiations with St. Maries Education Association, certified salary increases, reduced State funding, certified staff changes, etc.)

Mrs. Cordell also reviewed the preliminary General Fund Summary relative to recommended fund balance, revenues, and expenditures, including variables which will affect the same.
Superintendent Holthaus and Mrs. Cordell responded to Trustees’ questions related to the cost to the District to support extra-curricular activities for students in grades 6-12, including “pay to play” programs that have been implemented in some Idaho School Districts. Specifics related to the cost of extra-curricular activities will be provided to Trustees at the next Budget workshop.

Superintendent Holthaus reviewed the Decision Units which were previously submitted (prior to COVID19), including possible targeted resources to pay for the same:

- Middle School Band Instruments/ Repair  
- Middle School Wood Shop  
- UpRiver School – Behavior Technician  
- Middle School Certified – RTI  
- Heyburn Secretary/Medicare/Skyward  
- Coaching Ruberic

Trustees were advised that the proposed Budget must be posted by May 29th, for the previously-scheduled June 8, 2020 Budget Hearing. Trustees were encouraged to submit requests for additional budget information and suggestions prior to the next Budget Workshop which was scheduled for May 27, 2020 at 5:30 p.m., at the District Office.

Superintendent Holthaus led a brief discussion related to the necessary steps and criteria requirements which the District must meet in order to declare a Financial Emergency, as outlined in Idaho Code. Superintendent Holthaus responded to Trustees questions related to the same.

Superintendent Holthaus led a brief discussion related to Board Policy 402.13 – Reduction in Force, which is based on the Idaho School Boards Association recommended Policy that has been vetted by legal counsel. Staff members that could be affected by any implementation of the Reduction in Force have been advised of the possibility.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Vice-Chair Kennelly with a second by Trustee Terrell, to adjourn the meeting at 6:56 p.m., Wednesday, May 20, 2020. Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX  
Jody Hendrickx, Chair

/s/ KAREN M. ROBINSON  
Karen M. Robinson, Board Clerk