MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF ST. MARIES JOINT SCHOOL DISTRICT NO. 41 held in the District Office, 240 South 11th Street, St. Maries, Idaho, Wednesday, May 27, 2020, at 5:30 p.m.

TRUSTEES PRESENT: Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell

TRUSTEES ABSENT:

STAFF PRESENT: Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson, Kathleen Davis, Monique Huddleston, and Vicki McMaster

OTHERS PRESENT: Joshua Harvey – Parent

The meeting was called to order at 5:31 p.m., at the District Office, 240 South 11th Street, St. Maries, Idaho, on Wednesday, May 27, 2020, by Chair Jody Hendrickx.

A motion was made by Trustee Terrell and seconded by Trustee Reynolds that pursuant to Idaho Code Section 74-204, the Board of Trustees approves the Agenda for the meeting. Chair Hendrickx called for discussion and none was forthcoming. The Agenda stood as approved with five affirmative votes.

Chair Hendrickx led the Pledge of Allegiance.

Chair Hendrickx declared it was necessary to go into executive session to discuss personnel pursuant to Idaho Code Sections 74-206(1)(a) and 74-206(1)(b).

Vice-Chair Kennelly moved that the Board, pursuant to Idaho Code Sections 74-206(1)(a) and 74-206(1)(b) convene in executive session to:

(a) Idaho Code §74-206(1)(a) Personnel – To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Further, that following executive session, the Board will reconvene in public session for conducting further business or for adjournment.

Trustee Terrell seconded the motion, and the roll call vote on the motion was:
Chair Jody Hendrickx  
Vice-Chair Sandy Kennelly  
Trustee Peter Dirlam  
Trustee Mark Reynolds  
Trustee Jody Terrell  

Aye  
Aye  
Aye  
Aye  
Aye

The motion carried with five affirmative votes, and the meeting convened in executive session at 5:33 p.m.

Persons present were Chair Jody Hendrickx, Vice-Chair Sandy Kennelly, and Trustees Pete Dirlam, Mark Reynolds, and Jody Terrell, Superintendent Alica Holthaus, Business Manager Danette Cordell, and Board Clerk Karen Robinson.

Discussion was held related to personnel from 5:34 p.m., to 5:42 p.m.

Chair Hendrickx called for a motion to come out of executive session. A motion was made by Trustee Reynolds to come out of executive session, with a second by Trustee Terrell. Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes, with the Board convening in open session at 5:42 p.m.

A motion was made by Vice-Chair Kennelly, with a second by Trustee Terrell, to approve the following employment hire and accept the following resignation:

EMPLOYMENT:
• Leyvin Del Rosario Werner – St. Maries High School Spanish Teacher

RESIGNATION:
• Elise Germaine Hamblin – Heyburn Elementary School Teacher

Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes.

A motion was made by Vice-Chair Kennelly, with a second by Trustee Reynolds, to approve the District Activities for Compliance with Rebound Idaho Mandates for the following activities as presented:

• Driver Education Program
• Heyburn Elementary Kindergarten Roundup
• St. Maries High School Class of 2020 Graduation
• Special Education Extended School Year Program (ESY)

Chair Hendrickx called for discussion and none was forthcoming. The motion carried with five affirmative votes.

Business Manager Danette Cordell and Superintendent Alica Holthaus continued the review of the 2020-2021 Budget planning process with Trustees.
The review included the comparison of the 2020-2021 proposed General Fund Budget based on comparison of 52.03 support units and 51.34 protected support units as is determined by student enrollment and attendance. It was cautioned that with COVID19, it is very difficult to project the number of students who will continue to be enrolled with the District in Fall 2020 or who will move to other educational options such as on-line education.

Additional areas that were reviewed included:

- Preliminary local and State revenues
- Preliminary targeted fund balance
- Estimated changes to budget expenditures

Some areas for the Board of Trustees to consider during the budget process were identified as:

- Changes to Blue Cross Insurance as will be determined by the outcome of Negotiations between the District and St. Maries Education Association
- Certified staff reductions by 3.0 FTE
- Potential decrease in General Fund balance
- 5% State funding holdback
- Possibility of moving UpRiver 6th grade to St. Maries Middle School
- Anticipated additional January 2020 funding holdback (1% - 3%) and budget areas that could be removed or reduced to cover that holdback:
  - Textbooks
  - Classroom desks and chairs
  - Transfer to Plant Facilities
  - General Fund balance reduction

Superintendent Holthaus advised that Idaho School Districts are continuing to await directives from the State Department of Education regarding Transportation funding. Transportation funding is based on the prior year’s transportation costs which costs have been affected by the soft closure to Idaho School Districts to address COVID19 issues.

Discussion was also held related to the one-time federal stimulus dollars which will be mandated to provide funding for items and expenditures specifically tied to COVID19.

Mrs. Cordell also provided information to Trustees related to General Fund 2019-2020 extra-curricular activities expenditures for St. Maries High School and St. Maries Middle School. Additionally, information was provided to Trustees for student athlete program participation numbers for 2019-2020 and projected for 2020-2021.

Mrs. Cordell and Superintendent Holthaus responded to Trustees’ questions. The Budget hearing is scheduled for Monday, June 8. Trustees have ten (10) days following the Budget Hearing to make any additional changes to the Budget prior to submission to the Idaho State Department of Education.
Further discussion ensued regarding the recommended 3.0 FTE reduction in certified staff and the building locations of the potential reduced positions. Following discussion, Trustees set a Special Board meeting for Wednesday, June 3, 2020 at 5:30 o’clock p.m., for a final budget workshop prior to the June 8 Budget Hearing. Trustees requested additional information to be available at the June 3 meeting, including: extra-curricular costs, costs of movement of UpRiver 6th grade students to St. Maries Middle School, and previously identified facilities projects that could possibly be deferred. Trustees directed Business Manager Cordell to develop a budget to post in accordance with Idaho statutes for the June 8 Budget hearing with the directive to follow a middle approach to anticipated funding and expenditures.

There being no further business for which the meeting was called, Chair Hendrickx called for a motion to adjourn. A motion was made by Trustee Terrell with a second by Trustee Reynolds, to adjourn the meeting at 6:57 p.m., Wednesday, May 27, 2020. Chair Hendrickx called for further discussion, and none was forthcoming. The motion carried with five affirmative votes.

/s/ JODY HENDRICKX
Jody Hendrickx, Board Chair

/s/ KAREN M. ROBINSON
Karen M. Robinson, Board Clerk